# Exhibitor Action Checklist

<table>
<thead>
<tr>
<th>Form</th>
<th>To be Submitted</th>
<th>Deadline (2024)</th>
<th>Return To</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name Fascia</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Necessary for All Decorated Space</td>
</tr>
<tr>
<td>2</td>
<td>Exhibitor Appointed Contractor Application</td>
<td>Jan. 19</td>
<td>Mega Expo</td>
<td>Necessary for All Raw Space</td>
</tr>
<tr>
<td>3</td>
<td>Safety Construction Manager Registration Form</td>
<td>Feb. 8</td>
<td>SEMI</td>
<td>Necessary for All Raw Space</td>
</tr>
<tr>
<td>4</td>
<td>Furniture, Lighting &amp; Socket Rental</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Optional</td>
</tr>
<tr>
<td>5</td>
<td>Electrical Setting</td>
<td>Feb. 8</td>
<td>Mega Expo</td>
<td>Necessary for All Raw Space</td>
</tr>
<tr>
<td>6</td>
<td>Water &amp; Compressed Air</td>
<td>Feb. 8</td>
<td>Mega Expo</td>
<td>Optional</td>
</tr>
<tr>
<td>7</td>
<td>Telephone &amp; Internet</td>
<td>Feb. 8</td>
<td>Mega Expo</td>
<td>Optional</td>
</tr>
<tr>
<td>8</td>
<td>Standard Location Plan</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Optional</td>
</tr>
<tr>
<td>9</td>
<td>Upgraded Package Booth</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Optional</td>
</tr>
<tr>
<td>10</td>
<td>Booth Approval</td>
<td>Feb. 8</td>
<td>HAH</td>
<td>Necessary for all Two-story Booths</td>
</tr>
<tr>
<td>11</td>
<td>Hotel Reservation (not yet opened)</td>
<td>Feb. 8</td>
<td>Vision Expo</td>
<td>Optional</td>
</tr>
<tr>
<td>12</td>
<td>Lead Retrieval System</td>
<td>Mar. 8</td>
<td>ExpoTec</td>
<td>Optional</td>
</tr>
<tr>
<td>13</td>
<td>Meeting Room Reservation</td>
<td>Feb. 8</td>
<td>SEMI</td>
<td>Optional</td>
</tr>
<tr>
<td>14</td>
<td>Request Form for an Invitation to PRC (only to Exhibitors)</td>
<td>Feb. 8</td>
<td>SEMI</td>
<td>Optional</td>
</tr>
</tbody>
</table>

- Exhibitors should complete the forms and return to the above relevant companies before the deadline. Any late orders will be surcharged.
- Exhibitors who sign up for SEMICON China 2024 after the stipulated deadlines should submit all relevant forms immediately.
All Exhibitors who requested Decorated Booth Space on their application should indicate in the space below the company name which will appear on the fascia board.

- **All Exhibitors who rented one or more Decorated Booth Space, the fascia name only shows the contracting company name.**
- **The Exhibitor’s name and description must be in English.**
- If the Exhibitor has a standard Chinese name, it is necessary to indicate on this Form.

**ENGLISH:** PLEASE USE BLOCK LETTERS (Maximum of 24 Characters)

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__________________________
__________________________
__________________________
__________________________
__________________________
__________________________
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**CHINESE:** PLEASE WRITE CLEARLY (Maximum of 12 Characters)

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__________________________
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- If your fascia name details are not received by the above deadline, the company name and details listed on the application form will be used.
- In all cases, abbreviations will be used, e.g. Limited=Ltd.
- Logos smaller than **200x200mm** may be attached onto the fascia. Please note that the production of a logo is solely at the **Exhibitor’s Expense**. If you wish to have your logo on the fascia, please email a sample with this form to us. **VIEWSHOP** will provide you a price quote.
Please complete this form by January 19, 2024 and return to:

Mega Expo (Shanghai) Co., Ltd.

Contact: Mr. Crown Lv / Mr. Lucas Lu / Mr. Zezhen Lee / Mr. Zhe Wang
Tel: +86.18501650622 / +86.18501650613 / +86.18516104548 / +86.15618957256
Fax: +86.21.5481.0933
Email: crown.lv@megaexposhanghai.com; yang.lu@megaexposhanghai.com;
       zezhen.lee@megaexposhanghai.com; zhe.wang@megaexposhanghai.com

*Please submit this form along with the documents listed below
1. Final Booth Drawings indicating height & width measurements and location of the main power supply
2. The copy of the contractor’s business license, which has been registered at least three years and electrician certificate, which is valid and should be the same as the electrician operating on the show site
3. The Safety Commitment of Erection Contractor and Safety construction Guideline, which bear the signature of the head of the respective company and its company seal
4. Audit Report issued by HAH (necessary for two-story booths or roof space reach or above 50% of the booth area)
5. Certificate of all EAC’s security insurance for the show

* Important Note: The maximum height for N1-N5, E7 Raw Space stand structure is 4.4 meters, and for T0-T3 Raw Space stand structure is 4 meters, two-story booths are not permitted in tents.

Dear Organizer:

We propose to use the EAC named below in connection with our exhibit at SEMICON China 2024. We understand and agree that our EAC will abide by all show rules and regulations including those outlined in the Exhibitor Appointed Contractor (EAC) rules and regulations. We or our EAC will submit this form along with above documents.

* The EAC will take full responsibility for all accidents, in violation of the Safety Construction Guideline during the move-in or move-out period. The organizer will not take any responsibility.

<table>
<thead>
<tr>
<th>Contractor Company Name</th>
<th>(EAC must be registered in Mainland China)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person in charge</td>
<td>On-Site Mobile Phone</td>
</tr>
<tr>
<td>Address</td>
<td>Phone</td>
</tr>
<tr>
<td>Fax</td>
<td>E-mail</td>
</tr>
<tr>
<td>Exhibiting Company Name</td>
<td></td>
</tr>
<tr>
<td>Booth Number</td>
<td>Booth Size</td>
</tr>
<tr>
<td>Safety Construction Manager</td>
<td>On-Site Mobile Phone</td>
</tr>
</tbody>
</table>

Signature: _______________________________ Date: __________________________
Dear Organizer:

We propose to use the _______________________________________________________________________________________

(Contractor Name) as our appointed contractor for SEMICON China 2024. Our company name is _______________________________________________________________________, Booth No. __________,

Booth Space __________ Sqm, Booth Dimensions: _______ m (Length) * _______ m (Width). I would like to certify the following,

1. We have a legally bidding contract with the appointed contractor and to ensure that the stand is built and dismantle in a safe, systematic and organized manner.

2. We and our appointed contractor (EAC) have already perused the Safety Construction Guideline, The Safety Construction Commitment and other related rules & regulations in Exhibition Services Manual, we and our EAC hereby promise to follow all these rules and regulations and will assign below manager, a full-time employee in our company, to coordinate Safety Construction and monitor the entire working process.

3. We and our EAC are willing to accept the monitor regarding Safety Construction by Organizer, Venue and other related parties. If we violate the rules & regulations on Safety Construction, all above parities have the right to pursue any responsibilities of our company and our EAC.

Contact Information of Safety Construction Manager:

<table>
<thead>
<tr>
<th>Name</th>
<th>Mr.</th>
<th>Ms.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mobile</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature:

Exhibitor’s Company Chop:

Date:
<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS-01</td>
<td>Information Counter (1000<em>500</em>750H)</td>
<td>165</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-02</td>
<td>Lockable Cupboard (1000<em>500</em>750H)</td>
<td>220</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-03</td>
<td>Low Display Cube (500<em>500</em>500H)</td>
<td>165</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-04</td>
<td>Tall Display Cube (500<em>500</em>1000H)</td>
<td>220</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-05</td>
<td>Low Glass Showcase (1000<em>500</em>1000H)</td>
<td>385</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-06</td>
<td>Tall Glass Showcase (500<em>500</em>2000H)</td>
<td>495</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-07</td>
<td>Tall Glass Showcase (1000<em>500</em>2000H)</td>
<td>605</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-08</td>
<td>Cargo Rack (1000<em>500</em>2000H)</td>
<td>605</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-09</td>
<td>Information Counter 1mH (1000<em>500</em>1000H)</td>
<td>225</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-10</td>
<td>Catalogue Holder A4 (Metal) (950<em>50</em>280H)</td>
<td>176</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-11</td>
<td>Flat Shelf (1000*300)</td>
<td>88</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-12</td>
<td>Sloped Shelf (1000*300)</td>
<td>88</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-13</td>
<td>Lockable Door (950*2000H)</td>
<td>330</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-14</td>
<td>Folding Door (950*2000H)</td>
<td>220</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-15</td>
<td>Information Counter(1030<em>535</em>1100H)</td>
<td>330</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-16</td>
<td>Panel (1000*2500H)</td>
<td>165</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>AS-17</td>
<td>Wastepaper Basket (250<em>170</em>290H)</td>
<td>33</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>MT01</td>
<td>Round Table (800Φ*750H)</td>
<td>220</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>MT02</td>
<td>Square Table (650<em>650</em>700H)</td>
<td>198</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>C01</td>
<td>Folding Chair (460<em>400</em>455H)</td>
<td>66</td>
<td>________</td>
<td>________</td>
</tr>
<tr>
<td>C02</td>
<td>Black Leather Arm Chair (570<em>440</em>455H)</td>
<td>132</td>
<td>________</td>
<td>________</td>
</tr>
</tbody>
</table>

Please note the remarks on the next page!
<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>C03</td>
<td>Glisso (480<em>550</em>800H)</td>
<td>264</td>
<td></td>
</tr>
<tr>
<td>S01</td>
<td>One Seat Sofa (700<em>700</em>455H)</td>
<td>495</td>
<td></td>
</tr>
<tr>
<td>S02</td>
<td>Sofa (1500<em>700</em>450H)</td>
<td>715</td>
<td></td>
</tr>
<tr>
<td>S03</td>
<td>Coat Hanger (1710H)</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>CT01</td>
<td>Coffee Table (550<em>550</em>450H)</td>
<td>220</td>
<td></td>
</tr>
<tr>
<td>CT02</td>
<td>Coffee Table (1000<em>550</em>450H)</td>
<td>385</td>
<td></td>
</tr>
<tr>
<td>BT01</td>
<td>Bar Table (600*1000H)</td>
<td>330</td>
<td></td>
</tr>
<tr>
<td>BS01</td>
<td>Bar Stool (460<em>400</em>455H)</td>
<td>275</td>
<td></td>
</tr>
<tr>
<td>M01</td>
<td>Magazine Rack A (380*1500H)</td>
<td>220</td>
<td></td>
</tr>
<tr>
<td>M02</td>
<td>Magazine Rack B (270<em>250</em>1200H)</td>
<td>375</td>
<td></td>
</tr>
<tr>
<td>D01</td>
<td>Long table w/ apron (1200<em>450</em>750H)</td>
<td>330</td>
<td></td>
</tr>
<tr>
<td>D02</td>
<td>Registration table (blue cover) (1200<em>450</em>750H)</td>
<td>440</td>
<td></td>
</tr>
<tr>
<td>D03</td>
<td>Meeting Table (1400x 700x 750H)</td>
<td>520</td>
<td></td>
</tr>
<tr>
<td>SP02</td>
<td>Barricade for queue (1200H)</td>
<td>165</td>
<td></td>
</tr>
<tr>
<td>SP03</td>
<td>Plant (1000H)</td>
<td>165</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Flower</td>
<td>165</td>
<td></td>
</tr>
</tbody>
</table>
### Furniture, Lighting & Socket Rental

**Deadline: February 8, 2024**

Please return form to: Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126

Contact: Mr. John Shi
Tel: +86.21.3251.3138 ext.236
Phone: +86.13801696277
Fax: +86.21.3251.3139
E-mail: john.shi@viewshop.net

<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>AV01</td>
<td>Projector 2500Lumini (include 100 inch projector screen)-----1 day</td>
<td>3850</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Projector 2500Lumini (include 100 inch projector screen)-----3days</td>
<td>4950</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AV02</td>
<td>42” LCD</td>
<td>2200+2000押金</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>50” LCD</td>
<td>3740+2000押金</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E01</td>
<td>Refrigerator 90L</td>
<td>660</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E02</td>
<td>Refrigerator 140L</td>
<td>990</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E03</td>
<td>Water Dispenser</td>
<td>385</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Distilled coffee maker</td>
<td>385</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Coffee machine</td>
<td>3080+2000押金</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fax machine (excluding line)</td>
<td>1100</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Booth Cleaning, per sqm</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Needle punch carpet (per sqm)</td>
<td>49.5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Exhibitor Name: _______________________________
Booth Number: ________
Address: _____________________________________
Contact Person: _______________________________
Phone: __________________ Fax: __________________
Email: _______________________________________
Mobile: _______________________________________
March 20-22, 2024 Shanghai China

Furniture, Lighting & Socket Rental
Deadline: February 8, 2024

Please return form to:
Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126
Contact: Mr. John Shi
Tel: +86.21.351.3138 ext.236
Phone: +86.13801696277
Fax: +86.21.3251.3139
E-mail: john.shi@viewshop.net

<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>L01</td>
<td>75W HQI Floodlight</td>
<td>440</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L02</td>
<td>50W LED Spade Lamp</td>
<td>400</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L03</td>
<td>9W LED longarm spotlight</td>
<td>165</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L04</td>
<td>21W fluorescent tube</td>
<td>110</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P01</td>
<td>Power Socket(Square Pin)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>13A/220V single phase socket</td>
<td>132</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(max. 500W, only for shell scheme)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>13A/220V single phase socket</td>
<td>220</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(max. 500W, only for shell scheme, 24hrs)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lighting connection, max 100W (with wiring)</td>
<td>150</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Remarks:
- Please attach the [Form 8 (Location Plan)] for on-site installation.
- Payment must be made after receiving the invoice from VIEWSHOP.
- Any complaint regarding rental furniture/installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- All items ordered are on rental basis and exhibitors will therefore have to make good of any damages or losses.
- Full cost of equipment or services will be applied for any cancellation of an order after February 8, 2024.
- Late order (after the deadline of February 8, 2024) will be surcharged 30%. Any order received after March 1, 2024 and any onsite order will be surcharged 50%.
- Please request for the quotation from VIEWSHOP of the furniture which not be indicated in the above list.

Signature: _______________________________ Date: ______________________
Attention: Facility must be ordered online at Mega Expo's system. Sending forms by mail or fax is invalid.

All exhibitors of raw space stand must submit Form 2 EAC Application Form to official contractor - Mega Expo (Shanghai) Co., Ltd. before January 19, 2024.

Mega Expo will switch on the online raw space application system to EAC within 3 working days. When receiving the notice letter issued by online system, EAC shall finish online application within 5 working days (before February 8, 2024) including but not limit to submitting safety documents, design checking, facility ordering and finishing payment of facility ordering and deposit.

Any questions pls. Contact:
Mega Expo (Shanghai) Co., Ltd.
Contact: Mr. Crown Lv
     Mr. Lucas Lu
     Mr. Zezhen Lee
     Mr. Zhe Wang
Tel: +86.18501650622
     +86.18501650613
     +86.18516104548
     +86.15618957256
Email:
crown.lv@megaexposhanghai.com
yang.lu@megaexposhanghai.com
zezhen.lee@megaexposhanghai.com
zhe.wang@megaexposhanghai.com

• Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price (RMB)</th>
</tr>
</thead>
<tbody>
<tr>
<td>15A/380V Three phase power point (for light only)+15A monitoring box</td>
<td>1970</td>
</tr>
<tr>
<td>30A/380V Three phase power point (for light only)+30A monitoring box</td>
<td>2655</td>
</tr>
<tr>
<td>60A/380V Three phase power point (for light only)+60A monitoring box</td>
<td>3985</td>
</tr>
<tr>
<td>100A/380V Three phase power point (for light only)+100A monitoring box</td>
<td>6125</td>
</tr>
<tr>
<td>15A/380V three phase power point (for machine only)</td>
<td>1535</td>
</tr>
<tr>
<td>30A/380V three phase power point (for machine only)</td>
<td>2165</td>
</tr>
<tr>
<td>60A/380V three phase power point (for machine only)</td>
<td>3440</td>
</tr>
<tr>
<td>100A/380V three phase power point (for machine only)</td>
<td>5365</td>
</tr>
<tr>
<td>150A/380V three phase power point (for machine only)</td>
<td>8190</td>
</tr>
<tr>
<td>200A/380V three phase power point (for machine only)</td>
<td>12600</td>
</tr>
</tbody>
</table>

Signature: ___________________________________________ Date: ______________________
Remarks:

- The 220V socket supplied for decorated space booths is only for generally domestic/offices electrical appliance other than lighting, NOT to be used for lighting connection purposes. Exhibitors for shell scheme are not permitted to fix their own spotlight or fluorescent light. Special lighting supplies by exhibitors can be handed over to Viewshop Exhibition & Display (Shanghai) Co., Ltd. for installation at a nominal price.
- The connection service requires exhibitors to bring their own ports or facilities. Otherwise, please contact Mega Expo for individual connection service quotation.
- Exhibitors who have raw space should order a three phase outlet for lighting purposes. A separate power outlet should be ordered for any machinery in the booth of raw space exhibitors and decorated space exhibitors.
- All three phase power point orders must be marked out at the stand floorplan of the whole hall. MEGA EXPO will install it at any place in your stand if no instruction received before **February 8, 2024**. Requests for re-positioning will incur a 50% additional charge by MEGA EXPO.
- **Exhibitors with very sensitive equipment are advised to bring their own stabilizer to cater for voltage fluctuation.**
- All items ordered are on rental basis and exhibitors will therefore have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- Payment must be made within 30 minutes after online order.
- Full cost of equipment or services will be applied for any cancellation of an order after **February 8, 2024**.
- Late order (after the deadline of **February 8, 2024**) will be surcharged 30%. Any order received after **March 1, 2024** and any onsite order will be surcharged 50%.
- The contractor should provide the copy of the electrician certificate and the information should be the same as the electrician operating on the show site. The contractor should update the reported information to MEGA EXPO if there is any change.
- **SNIEC will undergo safety inspection on power connection on March 19, 2024 at 10:00 am. According to the regulations of the exhibition hall, during the move-in period, exhibitors/contractors need to complete the power connection at first (including all electrical equipment such as lamps, sockets and displayed facilities). The lighting and machine can not share one power souce. All metal structures must be physical touch with the ground securely and reliably. The power box must not be moved without permission. After the power is connected, SNIEC will send a dedicated person to the booth for safety inspection one by one. After inspection, if the number of correctly connected booths in the current exhibition hall reaches more than 50% of the total, SNIEC will supply power uniformly to the correctly connected booths.**
- For special cases, applications on early power supply need to be submitted to MEGA EXPO before February 8, 2024. Onsite applications will not be entertained. Exhibitors are then required to finish the installment of their facilities before 16:00 on March 18, 2024, inclusive of the connections of electrical boxes. SNIEC will send staffs for onsite inspections on these days.

Signature: ___________________________ Date: ___________________________
booths one by one afterwards. Power supply will be in place by 18:00 for those applying early power supply and qualified booths.

• Power must be switched off after show closes every day. If the exhibit requests 24 hours power on during show time, please apply to Mega Expo before February 8, 2024. 24 hours power is only valid for machine, while all lights must be switched off still.
Attention: Facility must be ordered online at Mega Expo's system. Sending forms by mail or fax is invalid.

Any questions pls. Contact:

**Mega Expo (Shanghai) Co., Ltd.**

Contact: Mr. Crown Lv  
Mr. Lucas Lu  
Mr. Zezhen Lee  
Mr. Zhe Wang  
Tel: +86.18501650622  
+86.18501650613  
+86.18516104548  
+86.15618957256  
Email:  
crown.lv@megaexposhanghai.com  
yang.lu@megaexposhanghai.com  
zezhen.lee@megaexposhanghai.com  
zhe.wang@megaexposhanghai.com

---

**Exhibitor Name:** __________________________

**Booth Number:** __________

**Address:** __________________________________

**Contact Person:** ____________________________

**Phone:** ______________ Fax: _______________

**Email:** ________________________________

**Mobile:** ____________________________

---

**Please note the remarks on the next page!**

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price (RMB)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Water Supply and Drainage</strong></td>
<td></td>
</tr>
<tr>
<td>Water supply to booth with 10m pipe up &amp; down.</td>
<td></td>
</tr>
<tr>
<td>Ø 15mm up, Ø 25mm down, P. 4kg/cm²</td>
<td>3,200</td>
</tr>
<tr>
<td>Water supply to machine with 10m pipe up &amp; down.</td>
<td></td>
</tr>
<tr>
<td>Ø 20mm up, Ø 25mm down, P. 4kg/cm²</td>
<td>4,800</td>
</tr>
<tr>
<td>Water connection to booth, per point</td>
<td>600</td>
</tr>
<tr>
<td>Water connection to machine, per point</td>
<td>600</td>
</tr>
<tr>
<td><strong>Compressed Air</strong></td>
<td></td>
</tr>
<tr>
<td>5HP(≤0.4m³/Min &amp; 8~10kgf/cm²), Ø10mm</td>
<td>4,800</td>
</tr>
<tr>
<td>10HP(0.41<del>1.0m³/Min &amp; 8</del>10kgf/cm²), Ø20mm</td>
<td>5,500</td>
</tr>
<tr>
<td>15HP(1.1<del>1.8m³/Min &amp; 8</del>10kgf/cm²), Ø25mm</td>
<td>6,400</td>
</tr>
<tr>
<td>Compressed Air connection, per point</td>
<td>600</td>
</tr>
</tbody>
</table>
For water supply and air compressor services, exhibitors are required to bring along their adaptor to connect to their equipment.

- All water and compressed air orders must be marked out at the stand floorplan of the whole hall. MEGA EXPO will install it at any place in your stand if no instruction received before **Feb. 8, 2024**. Requests for re-positioning will incur a 50% additional charge by MEGA EXPO.
- **Exhibitors with very sensitive equipment are advised to bring their own stabilizer.**
- Exhibitors must bring their own special regulating units if they require very specific water temperature or water pressure.
- Payment must be made within 30 minutes after online order.
- Full cost of equipment or services will be applied for any cancellation of an order beginning **Feb. 8, 2024**.
- Late order (after the deadline of **Feb. 8, 2024**) will be surcharged 30%. Any order received after **Mar. 1, 2024** and any onsite order will be surcharged 50%.
- Exhibitors / EACs are not allowed to bring compressed air into SNIEC. All above are quotations of N1-N5, E7. For T0-T3 and special air, exhibitors / EACs must apply in written to Mega Expo with the data. After approved by SNIEC, exhibitor / EAC shall bring in, store and use the special air by the pattern confirmed by SNIEC. Only inert gas can be applied.
March 20-22, 2024 Shanghai China

Deadline: February 8, 2024

Attention: Facility must be ordered online at Mega Expo's system. Sending forms by mail or fax is invalid.

Any questions pls. Contact:

**Mega Expo (Shanghai) Co., Ltd.**
Contact: Mr. Crown Lv
Mr. Lucas Lu
Mr. Zezhen Lee
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Tel: +86.18501650622
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Email: 
crown.lv@megaexposhanghai.com
tyang.lu@megaexposhanghai.com
zezhen.lee@megaexposhanghai.com
zhe.wang@megaexposhanghai.com

Exhibitor Name: ________________________________
Booth Number: _______
Address: ________________________________
Contact Person: ________________________________
Phone: ______________ Fax: ______________
Email: ________________________________
Mobile: ________________________________

- Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price (RMB)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Telephone</strong></td>
<td></td>
</tr>
<tr>
<td>Local telephone line (direct)</td>
<td>950</td>
</tr>
<tr>
<td>DDD line (including deposit RMB 1,000, refundable)</td>
<td>1,050</td>
</tr>
<tr>
<td>IDD line (including deposit RMB 4,000, refundable)</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Internet</strong></td>
<td></td>
</tr>
<tr>
<td>20M Fiber-based broadband (shared), 1 Public static IP address</td>
<td>6,000</td>
</tr>
<tr>
<td>10M Fiber-based broadband, 1 Public dedicated IP address</td>
<td>8,500</td>
</tr>
<tr>
<td>20M Fiber-based broadband, 1 Public dedicated IP address</td>
<td>15,000</td>
</tr>
<tr>
<td>30M Fiber-based broadband, 1 Public dedicated IP address</td>
<td>16,500</td>
</tr>
</tbody>
</table>

Signature: ________________________________ Date: ________________________________
Remark:

- All telephone and internet orders must be marked out at the stand floorplan of the whole hall. MEGA EXPO will install it at any place in your stand if no instruction received before **Feb. 8, 2024**. **Kindly be noted that requests for re-positioning of telephone and internet is unaccepted on site.**
- All items ordered are on rental basis and exhibitors will therefore have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- Payment must be made within 30 minutes after online order.
- Full cost of equipment or services will be applied for any cancellation of an order after **Feb. 8, 2024**.
- Late order (after the deadline of **Feb. 8, 2024**) will be surcharged 30%. Any order received after **Mar. 1, 2024** and any onsite order will be surcharged 50%.

Signature: ___________________________ Date: ___________________________
Please return form to:
Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126
Contact: Mr. John Shi
Tel: +86.21.3251.3138 ext.236
Phone: +86.13801696277
Fax: +86.21.3251.3139
E-mail: john.shi@viewshop.net

Exhibitor Name: _______________________________
Booth Number: ________
Address: _________________________________
Contact Person: ____________________________
Phone: __________________ Fax: _____________
Email: ____________________
Mobile: ____________________

- Indicate your orders, such as spotlights, shelves, power point, etc, on the plans below.
- Use the legend below to indicate related item/service you ordered.

Fluorescent Light 3 phase power 13A/220V single phase socket
Spotlight Telephone Compressed air

Front Elevation
Overview Plan

Signature: ____________________________ Date: ____________________________
Please return form to:
Viewshop Exhibition & Display
(Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126
Contact: Ms. Amy Zhang
Tel: +86.21.3251.3138 ext.604
Phone: +86.13917401037
Fax: +86.21.3251.3139
E-mail: amy.zhang@viewshop.net

Exhibitor Name: ________________________________
Booth Number: ________
Address: _____________________________________
Contact Person: ________________________________
Phone: __________________ Fax: ________________
Email: _______________________________________
Mobile: ______________________________________

• The specification of all package booth is as per the illustration.
• Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>9sqm Package Booth (Decorated Booth Upgrade)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V1 Package Booth</td>
<td>3,600</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V2 Package Booth</td>
<td>5,750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V3 Package Booth</td>
<td>8,800</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V4 Package Booth</td>
<td>10,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm Package Booth (Decorated Booth Upgrade)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V5 Package Booth</td>
<td>11,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V6 Package Booth</td>
<td>13,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V7 Package Booth</td>
<td>17,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V8 Package Booth</td>
<td>21,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V9 Package Booth</td>
<td>21,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V10 Package Booth</td>
<td>23,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm Package Booth (Decorated Booth Upgrade)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V11 Package Booth</td>
<td>36,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V12 Package Booth</td>
<td>40,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V13 Package Booth</td>
<td>42,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V14 Package Booth</td>
<td>45,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V15 Package Booth</td>
<td>48,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature: ________________________________ Date: ______________________
Remarks:

- The package booth is on rental basis only and exhibitors will therefore have to make good of any damages or losses.
- Any complaint regarding furniture/installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- Payment must be made after receiving the invoice from Viewshop.
- Exhibitors should provide the graphic file (if necessary) before Feb. 8, 2024.
- Exhibitors are not permitted to connect their own lighting. Any lighting connection request should be finished by appointed package booth supplier Viewshop only.
- Late order (after the deadline of Feb. 8, 2024) will be surcharged 30%. Any order after Mar. 1, 2024 will be surcharged 50%. No onsite order is acceptable.
I  Furniture Included
家具配置
1. Black Leather Arm Chair  皮椅
2. Round Table 圆桌
3. Information Counter 咨询桌
4. LED Spotlight LED 射灯 9W
5. Power Socket 插座 500W
6. Wasterpaper Basket 废物箱

II  Graphics Included
美工
a. 1mL x 0.75mH
b. 3mL x 0.5mH
b. 2.75mL x 0.5mH（侧面开口）
c. 0.25mL x 2.5mH

II  Others
其他
1. Carpet Grey 地毯：烟灰色

Signature: ___________________________ Date: ______________________
I Furniture Included
家具配置
1. Black Leather Arm Chair
   皮椅
2. Round Table
   圆桌
3. Lockable Cupboard
   铁柜
4. LED Spotlight
   LED 射灯 9W
5. Power Socket
   插座 500W
6. Wasterpaper Basket
   纸篓

II Graphics Included
美工
a. 1mL x 0.75mH
b. 1mL x 1mH
c. 0.5mL x 2.5mH

II Others
其他
1. Carpet Grey
   地毯：灰色

Qty 数量
x4
x1
x1
x2
x1
x1

Signature: ____________________________ Date: ____________________________
I  Furniture Included
家具配置
1. Black Leather Arm Chair  x3
   皮椅
2. Round Table              x1
   圆桌
3. Lockable Cupboard        x1
   锁柜
4. LED Spotlight             x2
   LED 射灯 9W
5. Power Socket              x1
   插座 500W
6. Wasterpaper Basket       x1
   废物箱

II Graphics Included
工艺
a. 1mL x 0.75mH   x1
b. 2mL x 1.1mH   x1
c. 3mL x 3mH     x1
d. 2.5mL x 3mH   x1

II Others
其他
1. Carpet Grey
   地毯：烟灰色

Signature: ________________________________ Date: ________________________
I Furniture Included
家具配置
1. Black Leather Arm Chair
   皮椅
2. Round Table
   圓桌
3. Lockable Cupboard
   鏈柜
4. LED Spotlight
   LED 射灯 9W
5. Power Socket
   插座 500W
6. Wastepaper Basket
   紙垃圾箱

II Graphics Included
美工
a. 1mL x 0.75mH
b. 3mL x 1mH
c. 3mL x 2.5mH
d. 3mL x 2.5mH

II Others
其他
1. Carpet Grey
   地毯：暗灰色

Qty 数量
x3
x1
x1
x2
x1
x1
x1
x9
I. Furniture Included
家具配置
1. Black Leather Arm Chair  x6
   皮椅
2. Round Table  x2
   圆桌
3. Lockable Cupboard  x1
   锁柜
4. Low Glass Showcase  x2
   玻璃柜
5. LED Spotlight  x6
   LED 射灯 9W
6. HQI!  x1
   高压汞灯
7. Power Socket  x1
   插座 500W
8. Wasterpaper Basket  x1
   废物箱

II. Graphics Included
美工
a. 1mL x 0.75mH Printing  x1
   1米长 x 0.75米高的印刷
b. 1mL x 1mH Printing  x1
   1米长 x 1米高的印刷

II. Others
其他
1. Carpet Grey  x18
   地毯：灰色
I. Furniture Included

1. Glisso
   数量 x6
2. Round Table
   圆桌 x2
3. Lockable Cupboard
   锁柜 x1
4. LED Spotlight
   LED 射灯 9W x5
5. Power Socket
   插座 500W x1
6. Wasterpaper Basket
   废物箱 x1

II. Graphics Included

a. 1mL x 0.75mH
   数量 x1
b. 1mL x 1mH
   数量 x1
c. 1mL x 2.5mH
   数量 x1
d. 0.95mL x 2.35mH
   数量 x5

II. Others

1. Carpet Grey
   地毯：灰色 x18

Signature: ___________________________ Date: ________________
I Furniture Included

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Giesso</td>
<td>x4</td>
</tr>
<tr>
<td>Bar Stool</td>
<td>x1</td>
</tr>
<tr>
<td>Round Table</td>
<td>x1</td>
</tr>
<tr>
<td>Information Counter</td>
<td>x1</td>
</tr>
<tr>
<td>LED Spotlight</td>
<td>x6</td>
</tr>
<tr>
<td>Power Socket</td>
<td>x1</td>
</tr>
<tr>
<td>Wasterpaper Basket</td>
<td>x1</td>
</tr>
</tbody>
</table>

II Graphics Included

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1mL x 1mH</td>
<td>x1</td>
</tr>
<tr>
<td>1mL x 3.5mH</td>
<td>x1</td>
</tr>
<tr>
<td>6mL x 3.5mH</td>
<td>x1</td>
</tr>
<tr>
<td>3mL x 3.5mH</td>
<td>x1</td>
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</tbody>
</table>

II Others

<table>
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<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Grey</td>
<td>x18</td>
</tr>
</tbody>
</table>

Signature: ___________________________________ Date: ____________________
**Furniture Included**

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glissco</td>
<td>x4</td>
</tr>
<tr>
<td>Bar Stool</td>
<td>x1</td>
</tr>
<tr>
<td>Round Table</td>
<td>x1</td>
</tr>
<tr>
<td>Information Counter</td>
<td>x1</td>
</tr>
<tr>
<td>HQI</td>
<td>x5</td>
</tr>
<tr>
<td>Power Socket</td>
<td>x1</td>
</tr>
<tr>
<td>Wasterpaper Basket</td>
<td>x1</td>
</tr>
</tbody>
</table>

**Graphics Included**

<table>
<thead>
<tr>
<th>Type</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5L x 1mH</td>
<td>x1</td>
</tr>
<tr>
<td>0.5L x 1mH</td>
<td>x2</td>
</tr>
<tr>
<td>1.5L x 4mH</td>
<td>x1</td>
</tr>
<tr>
<td>3L x 4mH</td>
<td>x1</td>
</tr>
<tr>
<td>4.5L x 4mH</td>
<td>x1</td>
</tr>
</tbody>
</table>

**Others**

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Grey</td>
<td>x18</td>
</tr>
</tbody>
</table>

---

**Signature:** ___________________________  **Date:** ___________________________
18sqm V9
6000mm x 3000mm x 3500mmh

I Furniture Included
家具配置
1. Glisso 葫芦椅 x4
2. Round Table 圆桌 x1
3. Information Counter 咨询桌 x1
4. Bar Stool 吧椅 x2
5. Magazine Rack 杂志架 x1
6. LED Spotlight LED 射灯 9W x6
7. Power Socket 插座 500W x1
8. Wasterpaper Basket 废物箱 x1

II Graphics Included
美工
a. 2mL x 3.0mH x1
b. 2mL x 3.0mH x1
c. 1.5mL x 3.5mH x1
d. 2mL x 1.0mH x1

II Others
其他
1. Carpet Grey 地毯：深灰色 x18

Signature: ___________________________ Date: ______________________
### Furniture Included

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glisspo</td>
<td>x4</td>
</tr>
<tr>
<td>Round Table</td>
<td>x1</td>
</tr>
<tr>
<td>Information Counter</td>
<td>x1</td>
</tr>
<tr>
<td>Bar Stool</td>
<td>x2</td>
</tr>
<tr>
<td>Magazine Rack</td>
<td>x1</td>
</tr>
<tr>
<td>LED Spotlight</td>
<td>x10</td>
</tr>
<tr>
<td>Power Socket</td>
<td>x1</td>
</tr>
<tr>
<td>Wasterpaper Basket</td>
<td>x1</td>
</tr>
</tbody>
</table>

### Graphics Included

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1mL x 3.0mH</td>
<td>x1</td>
</tr>
<tr>
<td>1.5mL x 3.5mH</td>
<td>x1</td>
</tr>
<tr>
<td>2mL x 1mH</td>
<td>x1</td>
</tr>
</tbody>
</table>

### Others

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Grey</td>
<td>x18</td>
</tr>
</tbody>
</table>
36sqm V11
6000mm x 6000mm x 4000mmh

I Furniture Included
家具配置
1. Glisso 胶合板
2. Round Table 圆桌
3. Reception Counter 接待台
4. Bar Stool 吧椅
5. LED Spotlight LED 领射灯 9W
6. HOI 霓虹灯
7. Power Socket 插座 500W
8. Waste Paper Basket 废物箱

II Graphics Included
美工
a. 2ml x 0.75mH
b. 1.5ml x 4mH
c. 2ml x 2.5mH

II Others
其他
1. Carpet Grey 地毯: 灰色

Qty 数量
x8
x2
x1
x1
x4
x6
x2
x1
x1
x3
x3
x36

Signature: ___________________________ Date: ___________________________
36sqm V12
6000mm x 6000mm x 4000mmh

I Furniture Included
家具配置
1. Glisso  x8
    胡芦梯
2. Round Table  x2
    圆桌
3. Reception Counter  x1
    接待台
4. Bar Stool  x5
    吧椅
5. Downlights  x5
    吊灯
6. Power Socket  x2
    插座 500W
7. Wasterpaper Basket  x1
    废物箱

II Graphics Included
美工
a. 6mL x 4mH  x1
b. 1mL x 1mH  x1
c. 0.6mL x 0.8mH  x4

II Others
其他
1. Carpet Grey  x14
    地毯：灰色
2. Carpet Blue  x36
    地毯：蓝色

* TV not included
不包含电视机

Signature: __________________________ Date: __________________________
36sqm V13
6000mm x 6000mm x 4000mm

I. Furniture Included

1. Glissio
2. Round Table
3. Reception Counter
4. Bar Stool
5. HQL
6. Power Socket
7. Wasterpaper Basket

II. Graphics Included

a. 1mL x 1mH
b. 3.5mL x 4mH
c. 1.5mL x 4mH

II. Others

1. Carpet Grey

Signature: ______________________ Date: ______________________
36sqm V14
6000mm x 6000mm x 4000mmh

I  Furniture Included
家具配置
1. Gisso 背景板
2. Round Table 圆桌
3. Reception Counter 接待台
4. Bar Stool 吧椅
5. HQL 卤素灯
6. Power Socket 插座 500W
7. Wasterpaper Basket 废物箱

II  Graphics Included
美工
a. 6mL x 1.5mH
b. 1.5mL x 2.5mH
c. 3mL x 2.5mH

III  Others
其他
1. Carpet Grey 地毯: 烟灰色

Signature: __________________________   Date: __________________________
I. Furniture Included

1. Glisso 小型沙发
2. Round Table 圆桌
3. Reception Counter 接待台
4. Bar Stool 吧椅
5. Track Light 轨道灯
6. HQI 卤素灯
7. Power Socket 插座 500W
8. Wasterpaper Basket 废物箱

II. Graphics Included

a. 1.5mL x 1mH
b. 2.0mL x 3mH
c. 5.2mL x 3.9mH
d. 2mL x 3.9mH

III. Others

1. Carpet Grey 地毯: 咖灰色

Signature: _______________________________ Date: ____________________
Building Approval for Double Deck Stand Design (submit in duplicate)

Deadline: February 8, 2024

Exhibitor Name: ____________________________
Booth Number: ____________
Address: ____________________________
Contact Person: ____________________________
Phone: ____________ Fax: ____________
Email: ____________________________
Mobile: ____________________________

According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

<table>
<thead>
<tr>
<th>Total Booth Area:</th>
<th>Primary Material:</th>
<th>Material Model:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Floor Area:</td>
<td>Primary Material:</td>
<td>Material Model:</td>
</tr>
<tr>
<td>Ground Floor Area:</td>
<td>Primary Material:</td>
<td>Material Model:</td>
</tr>
</tbody>
</table>

**Other Material Details:**

<table>
<thead>
<tr>
<th>Applicable Area:</th>
<th>Name/Model:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicable Area:</td>
<td>Name/Model:</td>
<td></td>
</tr>
</tbody>
</table>

Accessible 2nd floor area: ____ SQM
Estimated maximum load capacity of 2nd floor: ____________ persons

**Booth Builder:**

Company: __________________
Address: __________________
Tel: __________________ Fax: __________________
Contact: __________________

Name of Grade A Registered National Structural Engineer: __________________
No.: __________________
Tel: __________________ Mailing Add.: __________________

**Remark:**
If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of "Name of Grade A National Registered Structural Engineer".
The above step can be ignored if the drawings are submitted to the organizer for inspection.

Please follow the regulations on Booth Construction & Drawing on next page.
Regulations on Booth Construction & Design Drawing Review:

All double-floor booths must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our recommendation, the review is charged as RMB 50/SQM for exhibitors. For all booths approved by Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 25/SQM.

If you need the services offered by assigned drawing inspector, please submit the following drawings in duplicate:

a. Booth perspective drawing (1front-side and 2 sides),

b. Ground floor plan,

c. 2nd floor plan,

d. Cutaway view,

e. Elevation,

f. Section (Side elevation),

g. Detailed booth material checklist,

h. Structural drawing,

i. Structural calculation drawing Stamped by Grade A registered National structural engineer

( re-inspection booths need )

j. Static test report or static load calculation Stamped by Grade A registered National structural engineer

( re-inspection booths need )

k. Certification of Grade A National registered structural engineer

( re-inspection booths need )

Note: All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

For construction and design drawings for double-floor booths, if neither reviewed by registered structural engineer nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

Please T/T the inspection charge to the following bank account, and fax the T/T voucher to HAH (the reviewed area is calculated upon the actual area of two-storey and one-storey booth design)

Account Name: HAH Consulting & Exhibition Co., Ltd. Shanghai

Bank Name: Huaihai Office, Shanghai Branch, China Merchants Bank

Account No.: 212081817110001

HAH will start inspection upon receipt of both T/T voucher and drawings.

**Declaration by the Project Manager, Foreman or Site Manager responsible for implement of the special stand design**

I. the responsible □ Project Manager □ Site Manager (tick as application)

Name: ___________________ Address: ____________________

Tel: ___________________

Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.
According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

<table>
<thead>
<tr>
<th>Total Booth Area:</th>
<th>Primary Material:</th>
<th>Material Model:</th>
</tr>
</thead>
</table>

**Other Material Details:**

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<thead>
<tr>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name/Model:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Booth Builder:**

<table>
<thead>
<tr>
<th>Company:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Tel:</td>
<td>Fax:</td>
</tr>
<tr>
<td>Contact:</td>
<td></td>
</tr>
</tbody>
</table>

**Name of Grade A Registered National Structural Engineer:**

<table>
<thead>
<tr>
<th>No.:</th>
<th>Tel:</th>
<th>Mailing Add.:</th>
</tr>
</thead>
</table>

**Remark:** If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of "Name of Grade A National Registered Structural Engineer". The above step can be ignored if the drawings are submitted to the organizer for inspection.

Please follow the regulations on Booth Construction & Drawing on next page.
Regulations on Booth Construction & Design Drawing Review:

All roof space reach or above 50% of the booth area must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by HAH, the review is charged as RMB 25/SQM. For booths approved by their own Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 18/SQM.

If you need the services offered by assigned drawing inspector, please submit the following drawings in duplicate:

a. Booth perspective drawing (1 front-side and 2 sides),
b. Floor plan,
c. Cutaway view,
d. Elevation,
e. Section (Side elevation),
f. Detailed booth material checklist,
g. Structural drawing,
h. Structural calculation drawing Stamped by Grade A registered National structural engineer (re-inspection booths need)
i. Static test report or static load calculation Stamped by Grade A registered National structural engineer (re-inspection booths need)
j. Certification of Grade A National registered structural engineer (re-inspection booths need)

Note: All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused. All drawings must be specified in detailed dimensions (m).

For construction and design drawings, if neither reviewed by registered structural engineer nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

Please T/T the inspection charge to the following bank account, and fax the T/T voucher to HAH (the reviewed area is calculated upon the booth area)

Account Name: HAH Consulting & Exhibition Co., Ltd. Shanghai
Bank Name: Huaihai Office, Shanghai Branch, China Merchants Bank
Account No.: 212081817110001

HAH will start inspection upon receipt of both T/T voucher and drawings.

<table>
<thead>
<tr>
<th>Declaration by the Project Manager, Foreman or Site Manager responsible for implement of the special stand design</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. the responsible □ Project Manager □ Site Manager (tick as application)</td>
</tr>
<tr>
<td>Name: __________________    Address: ____________________________</td>
</tr>
<tr>
<td>Tel:______________________________</td>
</tr>
</tbody>
</table>

Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.
Lead Retrieval System
Deadline: March 8, 2024

Please return form to:

Shanghai Exhibition Information Technology Inc.

Contact: Ms. Tina Xie  
Tel: +86.21.3376.5869*803  
Email: tina.xie@expotec.com.cn

Exhibitor Name: _______________________________  
Booth Number: _______________________________  
Address: _____________________________________  
Contact Person: _______________________________  
Phone: ______________________________________  
Email: ________________________________________  
Mobile: _______________________________________

 Leads Retrieval System
1. The Lead Retrieval is a barcode scanner with memory, which enables you to quickly and easily capture contact information electronically from the attendees that visit your booth.
2. EXPOTEC will provide you an Excel file containing visitors’ full data within 10 working days after the show.
3. Online Lead Tracking System helps you to track your leads through internet and it provides a fast and automated method of incorporating electronic leads to follow up.

 Exhibitor will get the following services
1. Collect your Portable Handheld Scanner from EXPOTEC Service Counter on the Exhibitor registration day (March 18th-19th, 09:00~18:00) beside the Exhibitor Check in Counter.
2. Portable Handheld Scanner user guide will be included.
3. Onsite technical support during the show period.
4. Please return your Portable Handheld Scanner to EXPOTEC Service Counter on or before 15:00 on March 22nd. RMB 5,000 deposit per unit will be refunded with a good and acceptable condition of the device.
5. The final report will be sent to the designated person of the exhibiting company within 10 working days after the completion of the show.

 Data Confidentiality
According to the confidential agreement signed between organizers and EXPOTEC, EXPOTEC takes full responsibility of keeping all visitor/buyer data confidential and guarantee the data will not disclose or transfer to any third parties for profit or non-profit purpose.

 Rental Form — Leads Retrieval System

<table>
<thead>
<tr>
<th>Booking date</th>
<th>Unit price/ Scanner/ Show</th>
<th>Quantity</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Feb. 8, 2024</td>
<td>RMB 2,350</td>
<td></td>
<td></td>
</tr>
<tr>
<td>After Feb. 8, 2024</td>
<td>RMB 2,600</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

 The remitting details for RMB as follows:
Name of Account Holder: Shanghai Exhibition Information Technology Inc.  
Bank: Shanghai Pudong Development Bank, Hong Qiao Sub-branch  
Bank Code: 076376  
SWIFT Code: SPDBCNSHXXX  
Bank Add: No.8 XingYi Road, Shanghai, Changning District, Shanghai, China, 200336  
A/C#: 98880154740000216  
*Please email the bank remittance receipt to Shanghai Exhibition Information Technology Inc. to confirm your order.

Email: tina.xie@expotec.com.cn
Meeting Room Reservation

Deadline: February 8, 2024

Please return form to:
SEMI China
Room 803, 2nd Building, No.1158 Zhang Dong Rd, Zhangjiang Hi-tech Park, Pudong Shanghai, 201203, China
Contact: Ms. Cissie Xi
Phone: +86.21.6027.8528
Fax: +86.21.6027.8511
E-mail: cissie.xi@semichina.org

Exhibitor Name: ____________________________________________
Booth Number: ____________________________
Address: __________________________________________________
Contact Person: _____________________________________________
Phone: __________________ Fax: ____________________________
Email: _____________________________________________________
Mobile: ___________________________________________________

Please read the notice and payment information carefully when fill in this reservation form.

<table>
<thead>
<tr>
<th>Room</th>
<th>Style</th>
<th>Seats</th>
<th>Dimension</th>
<th>Unit Price (RMB/4 hrs)</th>
<th>Time &amp; Date</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>E7-M38</td>
<td>Class</td>
<td>120</td>
<td>240</td>
<td>20,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E7-M39</td>
<td>Theater</td>
<td>64</td>
<td>105</td>
<td>12,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N2-M41</td>
<td>Class</td>
<td>40</td>
<td>85</td>
<td>12,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N2-M42*</td>
<td>Theater</td>
<td>160</td>
<td>233</td>
<td>40,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N3-M43</td>
<td>Theater</td>
<td>64</td>
<td>85</td>
<td>12,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N4-M44</td>
<td>Class</td>
<td>40</td>
<td>85</td>
<td>12,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N4-M45</td>
<td>Theater</td>
<td>64</td>
<td>85</td>
<td>12,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N4-M46</td>
<td>Theater</td>
<td>160</td>
<td>223</td>
<td>20,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N5-M47</td>
<td>Class</td>
<td>120</td>
<td>233</td>
<td>20,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N5-M48</td>
<td>Theater</td>
<td>64</td>
<td>85</td>
<td>12,000.00</td>
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<td></td>
</tr>
<tr>
<td>N5-M49</td>
<td>Class</td>
<td>40</td>
<td>85</td>
<td>12,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N5-M50</td>
<td>Theater</td>
<td>160</td>
<td>204</td>
<td>20,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N5-M51</td>
<td>Theater</td>
<td>160</td>
<td>204</td>
<td>20,000.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Remark:

Signature: ____________________________________________ Date: ____________________
• Applications will be assigned on a “first-come, first-served” basis. The organizer will confirm the meeting room rental.
• Available time slot is subject to be changed by SEMI China.
• Cancellations received after Feb. 8, 2024 will not receive any refund.
• The Exhibitor shall not sublet any portion of the Show Site Exhibitor Meeting Room.
• Show Site Exhibitor Meeting Room can’t be used for exhibit space.
• Meeting Rooms include podium, white board, chairs, wire microphone and water dispenser. (*N2-M42 also include 136” LED, wireless handheld.)
• Exhibitors are responsible for arranging audio-visual needs using the vendors specified in the Exhibitor Services Manual.
• All items at the meeting room are on rental basis and exhibitors will therefore have to make good of any damages or losses.
• There’re 2 period that could be selected: 9:00 – 13:00 in the morning and 13:00 – 17:00 in the afternoon.

Payment Information:

A. Wire Transfer

Send Payment to:
SEMI China
Room 803, 2nd Building, No.1158 Zhang Dong Rd, Zhangjiang Hi-tech Park, Pudong
Shanghai, 201203, China

Wire Transfer to:
INDUSTRIAL AND COMMERCIAL BANK OF CHINA
Shanghai Municipal Branch
Account # : 1001133419016261156
SWIFT ID: ICBKCNBJSHI

B. Paid by Credit Card

Card Type:  □  VISA   □  MASTER   □  AMEX

Card Number: ___________________________________________ Expiration Date: __________________

Print Name (as it appears on the card): ______________________________________________________

Statement Billing Address ________________________________________________________________
Request Form for an Invitation to PRC (only for Exhibitors)
Deadline: February 8, 2024

Please complete this form by Feb. 8, 2024 and return to:
Ms. Melinda Wang/ SEMI China
Phone: +86.21.6027.8526 / Email: mwang@semi.org

- In accordance with the regulations of the Ministry of Foreign Affairs of the Peoples Republic of China, foreigners going to China on business need to present, when applying for a business visa, an official invitation from an authorized Chinese unit. The China Electronic Chamber of Commerce will secure a letter of invitation for our exhibitors and return it to the exhibitors within three weeks from the date of their receipt of this form.
- Please fill out the following form (make copies if necessary) for each person requiring a business entry visa.
- Please submit this form together with the scan file of your photo id page of the PASSPORT no later than Thursday, Feb. 8, 2024.

NOTE: Please type your information DIRECTLY into the appropriate fields on the form.

Is it your first time to China? Yes □ No □

Full Name: ____________________________________________________________

Occupation: ___________________________ Nationality: ___________________________

Date of Birth: ___________ Place of Birth: ___________________________

Passport No.: ___________________________ Exp. Date: ___________________________

Company Name: ___________________________ Booth No.: ___________________________

Company Address: ___________________________________________________________

_____________________________________________________________________________

Phone: ( ) ______________________________ Fax: ( ) ______________________________

Email: __________________________________________________________

Entry Date & Port in PRC: ___________________________

Exit Date & Port in PRC: ___________________________

Please indicate the location of the PRC Embassy / Consulate where you wish to apply for your visa:

_____________________________________________________________________________

Signature: ___________________________ Date: ___________________________