# Forms

## Exhibitor Action Checklist

<table>
<thead>
<tr>
<th>Form</th>
<th>To be Submitted</th>
<th>Deadline (2024)</th>
<th>Return To</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name Fascia</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Necessary for All Decorated Space</td>
</tr>
<tr>
<td>2</td>
<td>Exhibitor Appointed Contractor Application</td>
<td>Jan. 19</td>
<td>Mega Expo</td>
<td>Necessary for All Raw Space</td>
</tr>
<tr>
<td>3</td>
<td>Safety Construction Manager Registration Form</td>
<td>Feb. 8</td>
<td>SEMI</td>
<td>Necessary for All Raw Space</td>
</tr>
<tr>
<td>4</td>
<td>Furniture, Lighting &amp; Socket Rental</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Optional</td>
</tr>
<tr>
<td>5</td>
<td>Electrical Setting</td>
<td>Feb. 8</td>
<td>Mega Expo</td>
<td>Necessary for All Raw Space</td>
</tr>
<tr>
<td>6</td>
<td>Water &amp; Compressed Air</td>
<td>Feb. 8</td>
<td>Mega Expo</td>
<td>Optional</td>
</tr>
<tr>
<td>7</td>
<td>Telephone &amp; Internet</td>
<td>Feb. 8</td>
<td>Mega Expo</td>
<td>Optional</td>
</tr>
<tr>
<td>8</td>
<td>Standard Location Plan</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Optional</td>
</tr>
<tr>
<td>9</td>
<td>Upgraded Package Booth</td>
<td>Feb. 8</td>
<td>Viewshop</td>
<td>Optional</td>
</tr>
<tr>
<td>10</td>
<td>Booth Approval</td>
<td>Feb. 8</td>
<td>HAH</td>
<td>10-A Necessary for All Raw Space 10-B Necessary for all Two-story Booths</td>
</tr>
<tr>
<td>11</td>
<td>Hotel Reservation</td>
<td>Feb. 8</td>
<td>Vision Expo</td>
<td>Optional</td>
</tr>
<tr>
<td>12</td>
<td>Lead Retrieval System</td>
<td>Mar. 8</td>
<td>ExpoTec</td>
<td>Optional</td>
</tr>
<tr>
<td>13</td>
<td>Meeting Room Reservation</td>
<td>Feb. 8</td>
<td>SEMI</td>
<td>Optional</td>
</tr>
<tr>
<td>14</td>
<td>Request Form for an Invitation to PRC (only to Exhibitors)</td>
<td>Feb. 8</td>
<td>SEMI</td>
<td>Optional</td>
</tr>
</tbody>
</table>

- Exhibitors should complete the forms and return to the above relevant companies before the deadline. Any late orders will be surcharged.
- Exhibitors who sign up for SEMICON China 2024 after the stipulated deadlines should submit all relevant forms immediately.
All Exhibitors who requested Decorated Booth Space on their application should indicate in the space below the company name which will appear on the fascia board.

- **All Exhibitors who rented one or more Decorated Booth Space, the fascia name only shows the contracting company name.**
- **The Exhibitor’s name and description must be in English.**
- **If the Exhibitor has a standard Chinese name, it is necessary to indicate on this Form.**

**ENGLISH: PLEASE USE BLOCK LETTERS** (Maximum of 24 Characters)


**CHINESE: PLEASE WRITE CLEARLY** (Maximum of 12 Characters)


**If your fascia name details are not received by the above deadline, the company name and details listed on the application form will be used.**

- **In all cases, abbreviations will be used, e.g. Limited=Ltd.**
- **Logos smaller than 200x200mm may be attached onto the fascia. Please note that the production of a logo is solely at the Exhibitor’s Expense. If you wish to have your logo on the fascia, please email a sample with this form to us. VIEWSHOP will provide you a price quote.**
Please complete this form by January 19, 2024 and return to:

Mega Expo (Shanghai) Co., Ltd.

Contact: Mr. Crown Lv / Mr. Lucas Lu / Mr. Zezhen Lee / Mr. Zhe Wang
Tel: +86.18501650622 / +86.18501650613 / +86.18516104548 / +86.15618957256
Fax: +86.21.5481.0933
Email: crown.lv@megaexposhanghai.com; yang.lu@megaexposhanghai.com;
      zezhen.lee@megaexposhanghai.com; zhe.wang@megaexposhanghai.com

*Please submit this form along with the documents listed below
1. Final Booth Drawings indicating height & width measurements and location of the main power supply
2. The copy of the contractor's business license, which has been registered at least three years and electrician certificate, which is valid and should be the same as the electrician operating on the show site
3. The Safety Commitment of Erection Contractor and Safety construction Guideline, which bear the signature of the head of the respective company and its company seal
4. Audit Report issued by HAH

* Important Note: The maximum height for N1-N5, E7 Raw Space stand structure is 4.4 meters, and for T0-T3 Raw Space stand structure is 4 meters, two-story booths are not permitted in tents.

Dear Organizer:

We propose to use the EAC named below in connection with our exhibit at SEMICON China 2024. We understand and agree that our EAC will abide by all show rules and regulations including those outlined in the Exhibitor Appointed Contractor (EAC) rules and regulations. We or our EAC will submit this form along with above documents.

* The EAC will take full responsibility for all accidents, in violation of the Safety Construction Guideline during the move-in or move-out period. The organizer will not take any responsibility.

<table>
<thead>
<tr>
<th>Contractor Company Name</th>
<th>(EAC must be registered in Mainland China)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Person in charge</strong></td>
<td>On-Site Mobile Phone</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>Phone</td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td>E-mail</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Exhibiting Company Name</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Booth Number</strong></td>
<td>Booth Size</td>
</tr>
<tr>
<td><strong>Safety Construction Manager</strong></td>
<td>On-Site Mobile Phone</td>
</tr>
</tbody>
</table>

Signature: ___________________________   Date: ___________________________
Dear Organizer:

We propose to use the ___________________________________________
(Contractor Name) as our appointed contractor for SEMICON China 2024. Our company name is ____________________________________________________________, Booth No.__________,
Booth Space_________ Sqm,  Booth Dimensions: _______m (Length) * _______m (Width). I
would like to certify the following,

1. We have a legally bidding contract with the appointed contractor and to ensure that the stand is built and dismantle in a safe, systematic and organized manner.

2. We and our appointed contractor (EAC) have already perused the Safety Construction Guideline, The Safety Construction Commitment and other related rules & regulations in Exhibition Services Manual, we and our EAC hereby promise to follow all these rules and regulations and will assign below manager, a full-time employee in our company, to coordinate Safety Construction and monitor the entire working process.

3. We and our EAC are willing to accept the monitor regarding Safety Construction by Organizer, Venue and other related parties. If we violate the rules & regulations on Safety Construction, all above parities have the right to pursue any responsibilities of our company and our EAC.

Contact Information of Safety Construction Manager:

<table>
<thead>
<tr>
<th>Name</th>
<th>□Mr. □Ms.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
</tr>
<tr>
<td>Mobile</td>
<td></td>
</tr>
</tbody>
</table>

Signature:

Exhibitor's Company Chop:

Date:
Furniture, Lighting & Socket Rental

Deadline: February 8, 2024

Exhibitor Name: ______________________________________
_____________________________________________________
Booth Number: ________

Address: ____________________________________________

Contact Person: ______________________________________

Phone: __________________ Fax: ____________________

Email: _____________________________________________

Mobile: ____________________________________________

- Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS-01</td>
<td>Information Counter (1000<em>500</em>750H)</td>
<td>165</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-02</td>
<td>Lockable Cupboard (1000<em>500</em>750H)</td>
<td>220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-03</td>
<td>Low Display Cube (500<em>500</em>500H)</td>
<td>165</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-04</td>
<td>Tall Display Cube (500<em>500</em>1000H)</td>
<td>220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-05</td>
<td>Low Glass Showcase (1000<em>500</em>1000H)</td>
<td>385</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-06</td>
<td>Tall Glass Showcase (500<em>500</em>2000H)</td>
<td>495</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-07</td>
<td>Tall Glass Showcase (1000<em>500</em>2000H)</td>
<td>605</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-08</td>
<td>Cargo Rack (1000<em>500</em>2000H)</td>
<td>605</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-09</td>
<td>Information Counter 1mH (1000<em>500</em>1000H)</td>
<td>225</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-10</td>
<td>Catalogue Holder A4 (Metal) (950<em>50</em>280H)</td>
<td>176</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-11</td>
<td>Flat Shelf (1000*300)</td>
<td>88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-12</td>
<td>Sloped Shelf (1000*300)</td>
<td>88</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-13</td>
<td>Lockable Door (950*2000H)</td>
<td>330</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-14</td>
<td>Folding Door (950*2000H)</td>
<td>220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-15</td>
<td>Information Counter (1030<em>535</em>1100H)</td>
<td>330</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-16</td>
<td>Panel (1000*2500H)</td>
<td>165</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AS-17</td>
<td>Wastepaper Basket (250<em>170</em>290H)</td>
<td>33</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MT01</td>
<td>Round Table (800Φ*750H)</td>
<td>220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MT02</td>
<td>Square Table (650<em>650</em>700H)</td>
<td>198</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C01</td>
<td>Folding Chair (460<em>400</em>455H)</td>
<td>66</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C02</td>
<td>Black Leather Arm Chair (570<em>440</em>455H)</td>
<td>132</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature: ___________________________ Date: ____________________
<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>C03</td>
<td>Glisso (480<em>550</em>800H)</td>
<td>264</td>
<td></td>
</tr>
<tr>
<td>S01</td>
<td>One Seat Sofa (700<em>700</em>455H)</td>
<td>495</td>
<td></td>
</tr>
<tr>
<td>S02</td>
<td>Sofa (1500<em>700</em>450H)</td>
<td>715</td>
<td></td>
</tr>
<tr>
<td>S03</td>
<td>Coat Hanger (1710H)</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>CT01</td>
<td>Coffee Table (550<em>550</em>450H)</td>
<td>220</td>
<td></td>
</tr>
<tr>
<td>CT02</td>
<td>Coffee Table (1000<em>550</em>450H)</td>
<td>385</td>
<td></td>
</tr>
<tr>
<td>BT01</td>
<td>Bar Table (600Φ*1000H)</td>
<td>330</td>
<td></td>
</tr>
<tr>
<td>BS01</td>
<td>Bar Stool (460<em>400</em>455H)</td>
<td>275</td>
<td></td>
</tr>
<tr>
<td>M01</td>
<td>Magazine Rack A (380*1500H)</td>
<td>220</td>
<td></td>
</tr>
<tr>
<td>M02</td>
<td>Magazine Rack B (270<em>250</em>1200H)</td>
<td>375</td>
<td></td>
</tr>
<tr>
<td>D01</td>
<td>Long table w/ apron (1200<em>450</em>750H)</td>
<td>330</td>
<td></td>
</tr>
<tr>
<td>D02</td>
<td>Registration table (blue cover) (1200<em>450</em>750H)</td>
<td>440</td>
<td></td>
</tr>
<tr>
<td>D03</td>
<td>Meeting Table (1400x 700x 750H)</td>
<td>520</td>
<td></td>
</tr>
<tr>
<td>SP02</td>
<td>Barricade for queue (1200H)</td>
<td>165</td>
<td></td>
</tr>
<tr>
<td>SP03</td>
<td>Plant (1000H)</td>
<td>165</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Flower</td>
<td>165</td>
<td></td>
</tr>
</tbody>
</table>
**Furniture, Lighting & Socket Rental**

**Deadline: February 8, 2024**

Please return form to:
Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126
Contact: Mr. John Shi
Tel: +86.21.3251.3138 ext.236
Phone: +86.13801696277
Fax: +86.21.3251.3139
E-mail: john.shi@viewshop.net

<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>AV01</td>
<td>Projector 2500Lumini (include 100 inch projector screen)-----1 day</td>
<td>3850</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Projector 2500Lumini (include 100 inch projector screen)-----3days</td>
<td>4950</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AV02</td>
<td>42” LCD</td>
<td>2200+2000押金</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>50” LCD</td>
<td>3740+2000押金</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E01</td>
<td>Refrigerator 90L</td>
<td>660</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E02</td>
<td>Refrigerator 140L</td>
<td>990</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E03</td>
<td>Water Dispenser</td>
<td>385</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Distilled coffee maker</td>
<td>385</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Coffee machine</td>
<td>3080+2000押金</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fax machine (excluding line)</td>
<td>1100</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Booth Cleaning, per sqm</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Needle punch carpet (per sqm)</td>
<td>49.5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Exhibitor Name:** ________________________________

________________________Booth Number: ________

**Address:** _____________________________________

**Contact Person:** _______________________________

**Phone:** _______________ **Fax:** _______________

**Email:** _______________________________________  
**Mobile:** ______________________________________

**Signature:** ________________________________  **Date:** ______________________
Furniture, Lighting & Socket Rental
Deadline: February 8, 2024

Please return form to:
Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126
Contact: Mr. John Shi
Tel: +86.21.3251.3138 ext.236
Phone: +86.13801696277
Fax: +86.21.3251.3139
E-mail: john.shi@viewshop.net

Exhibitor Name: _______________________________  Booth Number: ________
Address: _____________________________________
Contact Person: _______________________________
Phone: __________________ Fax: ________________
Email: _______________________________________
Mobile: _______________________________________  

<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>L01</td>
<td>75W HQI Floodlight</td>
<td>440</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>L02</td>
<td>50W LED Spade Lamp</td>
<td>400</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>L03</td>
<td>9W LED longarm spotlight</td>
<td>165</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>L04</td>
<td>21W fluorescent tube</td>
<td>110</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>P01</td>
<td>Power Socket(Square Pin)</td>
<td>13A/220V single phase socket (max. 500W, only for shell scheme)</td>
<td>132</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td></td>
<td>13A/220V single phase socket (max. 500W, only for shell scheme, 24hrs)</td>
<td>220</td>
<td>______</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lighting connection, max 100W (with wiring)</td>
<td>150</td>
<td>______</td>
</tr>
</tbody>
</table>

Remarks:
- Please attach the Form 8 (Location Plan) for on-site installation.
- Payment must be made after receiving the invoice from VIEWSHOP.
- Any complaint regarding rental furniture/installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- All items ordered are on rental basis and exhibitors will therefore have to make good of any damages or losses.
- Full cost of equipment or services will be applied for any cancellation of an order after February 8, 2024.
- Late order (after the deadline of February 8, 2024) will be surcharged 30%. Any order received after March 1, 2024 and any onsite order will be surcharged 50%.
- Please request for the quotation from VIEWSHOP of the furniture which not be indicated in the above list.

Signature: _______________________________  Date: ______________________
March 20-22, 2024 Shanghai China

Electrical Setting
Deadline: February 8, 2024

Attention: Facility must be ordered online at Mega Expo's system. Sending forms by mail or fax is invalid.

All exhibitors of raw space stand must submit Form 2 EAC Application Form to official contractor - Mega Expo (Shanghai) Co., Ltd. before January 19, 2024.

Mega Expo will switch on the online raw space application system to EAC within 3 working days. When receiving the notice letter issued by online system, EAC shall finish online application within 5 working days (before February 8, 2024) including but not limit to submitting safety documents, design checking, facility ordering and finishing payment of facility ordering and deposit.

Any questions pls. Contact:
Mega Expo (Shanghai) Co., Ltd.
Contact: Mr. Crown Lv
Mr. Lucas Lu
Mr. Zezhen Lee
Mr. Zhe Wang
Tel: +86.18501650622
    +86.18501650613
    +86.18516104548
    +86.15618957256
Email:
crown.lv@megaexposhanghai.com
yang.lu@megaexposhanghai.com
zezhen.lee@megaexposhanghai.com
zhe.wang@megaexposhanghai.com

Exhibitor Name: _____________________________
Booth Number: ____________________________
Address: __________________________________
_________________________________________
Contact Person: _____________________________
Phone: __________________ Fax: ______________
Email: ____________________
Mobile: _____________________

• Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price(RMB)</th>
</tr>
</thead>
<tbody>
<tr>
<td>15A/380V Three phase power point (for light only)+15A monitoring box</td>
<td>1970</td>
</tr>
<tr>
<td>30A/380V Three phase power point (for light only)+30A monitoring box</td>
<td>2655</td>
</tr>
<tr>
<td>60A/380V Three phase power point (for light only)+60A monitoring box</td>
<td>3985</td>
</tr>
<tr>
<td>100A/380V Three phase power point (for light only)+100A monitoring box</td>
<td>6125</td>
</tr>
<tr>
<td>15A/380V three phase power point (for machine only)</td>
<td>1535</td>
</tr>
<tr>
<td>30A/380V three phase power point (for machine only)</td>
<td>2165</td>
</tr>
<tr>
<td>60A/380V three phase power point (for machine only)</td>
<td>3440</td>
</tr>
<tr>
<td>100A/380V three phase power point (for machine only)</td>
<td>5365</td>
</tr>
<tr>
<td>150A/380V three phase power point (for machine only)</td>
<td>8190</td>
</tr>
<tr>
<td>200A/380V three phase power point (for machine only)</td>
<td>12600</td>
</tr>
</tbody>
</table>

Signature: ___________________________________________ Date: _________________________
Remarks:

- The 220V socket supplied for decorated space booths is only for generally domestic/offices electrical appliance other than lighting, **NOT** to be used for lighting connection purposes. Exhibitors for shell scheme are not permitted to fix their own spotlight or fluorescent light. Special lighting supplies by exhibitors can be handed over to Viewshop Exhibition & Display (Shanghai) Co., Ltd. for installation at a nominal price.
- The connection service requires exhibitors to bring their own ports or facilities. Otherwise, please contact Mega Expo for individual connection service quotation.
- Exhibitors who have raw space should order a three phase outlet for lighting purposes. A separate power outlet should be ordered for any machinery in the booth of raw space exhibitors and decorated space exhibitors.
- All three phase power point orders must be marked out at the stand floorplan of the whole hall. MEGA EXPO will install it at any place in your stand if no instruction received before **February 8, 2024**. Requests for re-positioning will incur a 50% additional charge by MEGA EXPO.
- **Exhibitors with very sensitive equipment are advised to bring their own stabilizer to cater for voltage fluctuation.**
- All items ordered are on rental basis and exhibitors will therefore have to make good of any damages or losses.
- Any complaint regarding rental items or installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- Payment must be made within 30 minutes after online order.
- Full cost of equipment or services will be applied for any cancellation of an order after **February 8, 2024**.
- Late order (after the deadline of **February 8, 2024**) will be surcharged 30%. Any order received after **March 1, 2024** and any onsite order will be surcharged 50%.
- The contractor should provide the copy of the electrician certificate and the information should be the same as the electrician operating on the show site. The contractor should update the reported information to MEGA EXPO if there is any change.
- **SNIEC will undergo safety inspection on power connection on March 19, 2024 at 10:00 am.** According to the regulations of the exhibition hall, during the move-in period, exhibitors/contractors need to complete the power connection at first (including all electrical equipment such as lamps, sockets and displayed facilities). The lighting and machine can not share one power source. All metal structures must be physical touch with the ground securely and reliably. The power box must not be moved without permission. After the power is connected, SNIEC will send a dedicated person to the booth for safety inspection one by one. After inspection, if the number of correctly connected booths in the current exhibition hall reaches more than 50% of the total, SNIEC will supply power uniformly to the correctly connected booths.
- For special cases, applications on early power supply need to be submitted to MEGA EXPO before February 8, 2024. Onsite applications will not be entertained. Exhibitors are then required to finish the installment of their facilities before 16:00 on March 18, 2024, inclusive of the connections of electrical boxes. SNIEC will send staffs for onsite inspections on these
booths one by one afterwards. Power supply will be in place by 18:00 for those applying early power supply and qualified booths.

- Power must be switched off after show closes every day. If the exhibit requests 24 hours power on during show time, please apply to Mega Expo before February 8, 2024. 24 hours power is only valid for machine, while all lights must be switched off still.
Water and Compressed Air
Deadline: February 8, 2024

Attention: Facility must be ordered online at Mega Expo's system. Sending forms by mail or fax is invalid.

Any questions pls. Contact:
Mega Expo (Shanghai) Co., Ltd.
Contact: Mr. Crown Lv
Mr. Lucas Lu
Mr. Zezhen Lee
Mr. Zhe Wang
Tel: +86.18501650622
+86.18501650613
+86.18516104548
+86.15618957256
Email: crown.lv@megaexposhanghai.com
yang.lu@megaexposhanghai.com
zezhen.lee@megaexposhanghai.com
zhe.wang@megaexposhanghai.com

Exhibitor Name: ____________________________
Booth Number: __________
Address: __________________________________
Contact Person: ____________________________
Phone: ______________ Fax: ________________
Email: ____________________________________
Mobile: ______________

Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price (RMB)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Supply and Drainage</td>
<td></td>
</tr>
<tr>
<td>Water supply to booth with 10m pipe up &amp; down.</td>
<td></td>
</tr>
<tr>
<td>Ø 15mm up, Ø 25mm down, P. 4kg/cm²</td>
<td>3,200</td>
</tr>
<tr>
<td>Water supply to machine with 10m pipe up &amp; down.</td>
<td></td>
</tr>
<tr>
<td>Ø 20mm up, Ø 25mm down, P. 4kg/cm²</td>
<td>4,800</td>
</tr>
<tr>
<td>Water connection to booth, per point</td>
<td>600</td>
</tr>
<tr>
<td>Water connection to machine, per point</td>
<td>600</td>
</tr>
<tr>
<td>Compressed Air</td>
<td></td>
</tr>
<tr>
<td>5HP(≤0.4m³/Min &amp; 8~10kgf/cm²), Ø10mm</td>
<td>4,800</td>
</tr>
<tr>
<td>10HP(0.41<del>1.0m³/Min &amp; 8</del>10kgf/cm²), Ø20mm</td>
<td>5,500</td>
</tr>
<tr>
<td>15HP(1.1<del>1.8m³/Min &amp; 8</del>10kgf/cm²), Ø25mm</td>
<td>6,400</td>
</tr>
<tr>
<td>Compressed Air connection, per point</td>
<td>600</td>
</tr>
</tbody>
</table>
For water supply and air compressor services, exhibitors are required to bring along their adaptor to connect to their equipment.

- All water and compressed air orders must be marked out at the stand floorplan of the whole hall. MEGA EXPO will install it at any place in your stand if no instruction received before Feb. 8, 2024. Requests for re-positioning will incur a 50% additional charge by MEGA EXPO.
- **Exhibitors with very sensitive equipment are advised to bring their own stabilizer.**
- Exhibitors must bring their own special regulating units if they require very specific water temperature or water pressure.
- Payment must be made within 30 minutes after online order.
- Full cost of equipment or services will be applied for any cancellation of an order beginning Feb. 8, 2024.
- Late order (after the deadline of Feb. 8, 2024) will be surcharged 30%. Any order received after Mar. 1, 2024 and any onsite order will be surcharged 50%.
- Exhibitors / EACs are not allowed to bring compressed air into SNIEC. All above are quotations of N1-N5, E7. For T0-T3 and special air, exhibitors / EACs must apply in written to Mega Expo with the data. After approved by SNIEC, exhibitor / EAC shall bring in, store and use the special air by the pattern confirmed by SNIEC. Only inert gas can be applied.
March 20-22, 2024 Shanghai China

Telephone and Internet
Deadline: February 8, 2024

**Attention:** Facility must be ordered online at Mega Expo's system. Sending forms by mail or fax is invalid.

Any questions pls. Contact:

**Mega Expo (Shanghai) Co., Ltd.**
Contact: Mr. Crown Lv  
Mr. Lucas Lu  
Mr. Zezhen Lee  
Mr. Zhe Wang
Tel: +86.18501650622  
+86.18501650613  
+86.1851604548  
+86.15618957256
Email:  
crown.lv@megaexposhanghai.com  
yang.lu@megaexposhanghai.com  
zezhen.lee@megaexposhanghai.com  
zhe.wang@megaexposhanghai.com

**Exhibitor Name:** ____________________________

______________________Booth Number: ________

**Address:** __________________________

**Contact Person:** __________________________

**Phone:** ________________Fax: _____________

**Email:** __________________________

**Mobile:** __________________________

- Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Item Price (RMB)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Telephone</strong></td>
<td></td>
</tr>
<tr>
<td>Local telephone line (direct)</td>
<td>950</td>
</tr>
<tr>
<td>DDD line (including deposit RMB 1,000, refundable)</td>
<td>1,050</td>
</tr>
<tr>
<td>IDD line (including deposit RMB 4,000, refundable)</td>
<td>3,000</td>
</tr>
<tr>
<td><strong>Internet</strong></td>
<td></td>
</tr>
<tr>
<td>20M Fiber-based broadband (shared), 1 Public static IP address</td>
<td>6,000</td>
</tr>
<tr>
<td>10M Fiber-based broadband, 1 Public dedicated IP address</td>
<td>8,500</td>
</tr>
<tr>
<td>20M Fiber-based broadband, 1 Public dedicated IP address</td>
<td>15,000</td>
</tr>
<tr>
<td>30M Fiber-based broadband, 1 Public dedicated IP address</td>
<td>16,500</td>
</tr>
</tbody>
</table>

Signature: ____________________________  Date: ____________________________
Remark:

- All telephone and internet orders must be marked out at the stand floorplan of the whole hall. MEGA EXPO will install it at any place in your stand if no instruction received before **Feb. 8, 2024**. *Kindly be noted that requests for re-positioning of telephone and internet is unaccepted on site.*

- All items ordered are on rental basis and exhibitors will therefore have to make good of any damages or losses.

- Any complaint regarding rental items or installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.

- Payment must be made within 30 minutes after online order.

- Full cost of equipment or services will be applied for any cancellation of an order after **Feb. 8, 2024**.

- Late order (after the deadline of **Feb. 8, 2024**) will be surcharged 30%. Any order received after **Mar. 1, 2024** and any onsite order will be surcharged 50%.
Please return form to:
Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China
200126
Contact: Mr. John Shi
Tel: +86.21.3251.3138 ext.236
Phone: +86.13801696277
Fax: +86.21.3251.3139
E-mail: john.shi@viewshop.net

Exhibitor Name: __________________________________________
Booth Number: ________
Address: ________________________________________________
Contact Person: __________________________________________
Phone: __________________ Fax: __________________
Email: ________________________________________________
Mobile: __________________

- Indicate your orders, such as spotlights, shelves, power point, etc, on the plans below.
- Use the legend below to indicate related item/service you ordered.

**Legend**
- Fluorescent Light
- 3 phase power
- 13A/220V single phase socket
- Spotlight
- Telephone
- Compressed air

**Front Elevation**

**Overview Plan**

Signature: ___________________________ Date: ___________________________
Package Booth
Deadline: February 8, 2024

Please return form to:
Viewshop Exhibition & Display (Shanghai) Co., Ltd.
Room A08-A11 & B01, No.850 Bo Cheng Road, Shanghai, China 200126
Contact: Ms. Amy Zhang
Tel: +86.21.3251.3138 ext.604
Phone: +86.13917401037
Fax: +86.21.3251.3139
E-mail: amy.zhang@viewshop.net

| Exhibitor Name: _______________________________ | Booth Number: ________ |
| Address: _____________________________________ |                          |
| Contact Person: _______________________________ |                          |
| Phone: __________________ Fax: ________________ |                          |
| Email: _______________________________________ |                          |
| Mobile: ______________________________________ |                          |

- The specification of all package booth is as per the illustration.
- Please note the remarks on the next page!

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price (RMB)</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>9sqm Package Booth (Decorated Booth Upgrade)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V1 Package Booth</td>
<td>3,600</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V2 Package Booth</td>
<td>5,750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V3 Package Booth</td>
<td>8,800</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9sqm-V4 Package Booth</td>
<td>10,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm Package Booth (Decorated Booth Upgrade)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V5 Package Booth</td>
<td>11,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V6 Package Booth</td>
<td>13,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V7 Package Booth</td>
<td>17,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V8 Package Booth</td>
<td>21,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V9 Package Booth</td>
<td>21,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18sqm-V10 Package Booth</td>
<td>23,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm Package Booth (Decorated Booth Upgrade)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V11 Package Booth</td>
<td>36,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V12 Package Booth</td>
<td>40,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V13 Package Booth</td>
<td>42,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V14 Package Booth</td>
<td>45,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36sqm-V15 Package Booth</td>
<td>48,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Remarks:

- The package booth is on rental basis only and exhibitors will therefore have to make good of any damages or losses.
- Any complaint regarding furniture/installation must be lodged the day before the exhibition commences. Otherwise all items are deemed to be received in good order and condition.
- Payment must be made after receiving the invoice from Viewshop.
- Exhibitors should provide the graphic file (if necessary) before Feb. 8, 2024.
- Exhibitors are not permitted to connect their own lighting. Any lighting connection request should be finished by appointed package booth supplier Viewshop only.
- Late order (after the deadline of Feb. 8, 2024) will be surcharged 30%. Any order after Mar. 1, 2024 will be surcharged 50%. No onsite order is acceptable.
I. Furniture Included
家具配置
1. Black Leather Arm Chair
   皮椅
2. Round Table
   圆桌
3. Information Counter
   咨询桌
4. LED Spotlight
   LED 射灯 9W
5. Power Socket
   插座 500W
6. Wasterpaper Basket
   废物箱

II. Graphics Included
图形
a. 1mL x 0.75mH
b. 3mL x 0.5mH
b2. 2.75mL x 0.5mH (侧面开口)
c. 0.25mL x 2.5mH

II. Others
其他
1. Carpet Grey
   地毯：烟灰色

Qty 数量
x3
x1
x1
x2
x1
x1
x1
x1
x9
I  Furniture Included
家具配置
1. Black Leather Arm Chair  x4
   皮椅
2. Round Table  x1
   圆桌
3. Lockable Cupboard  x1
   铁柜
4. LED Spotlight  x2
   LED 射灯 9W
5. Power Socket  x1
   插座 500W
6. Waste Paper Basket  x1
   废物箱

II  Graphics Included
美工
a. 1mL x 0.75mH  x1
b. 1mL x 1mH  x1
c. 0.5mL x 2.5mH  x3

II  Others
其他
1. Carpet Grey  x9
   地毯：灰色
9sqm V3
3000mm x 3000mm x 4000mmh

I. Furniture Included
家具配置
1. Black Leather Arm Chair  x3
   皮椅
2. Round Table  x1
   圆桌
3. Lockable Cupboard  x1
   铁柜
4. LED Spotlight  x2
   LED 神灯 9W
5. Power Socket  x1
   插座 500W
6. Wasterpaper Basket  x1
   废物箱

II. Graphics Included
   美工
   a. 1mL x 0.75mH  x1
   b. 2mL x 1.1mH  x1
   c. 3mL x 3mH  x1
   d. 2.5mL x 3mH  x1

II. Others
   其他
1. Carpet Grey  x9
   地毯: 烟灰色
I. Furniture Included
家具配置
1. Black Leather Arm Chair 皮椅  x3
2. Round Table 圆桌  x1
3. Lockable Cupboard 锁柜  x1
4. LED Spotlight LED射灯 9W  x2
5. Power Socket 插座 500W  x1
6. Wasterpaper Basket 废物箱  x1

II. Graphics Included
美工
a. 1mL x 0.75mH  x1
b. 0.5mL x 0.75mH  x2
c. 3mL x 1mH  x1
d. 3mL x 2.5mH  x1
e. 3mL x 2.5mH  x1

II. Others
其他
1. Carpet Grey 地毯：暗灰色  x9
### 18sqm V5
6000mm x 3000mm x 3500mmh

<table>
<thead>
<tr>
<th>Furniture Included</th>
<th>Qty</th>
<th>Graphics Included</th>
<th>Qty</th>
<th>Others</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Black Leather Arm Chair</td>
<td>x6</td>
<td>a. 1mL x 0.75mH Printing</td>
<td>x1</td>
<td>1. Carpet Grey</td>
<td>x18</td>
</tr>
<tr>
<td>2. Round Table</td>
<td>x2</td>
<td>b. 1mL x 1mH Printing</td>
<td>x1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Lockable Cupboard</td>
<td>x1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Low Glass Showcase</td>
<td>x2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. LED Spotlight</td>
<td>x6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. HQI</td>
<td>x1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Power Socket</td>
<td>x1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Wasterpaper Basket</td>
<td>x1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Glissco  x6
2. Round Table  x2
3. Lockable Cupboard  x1
4. LED Spotlight  x5
5. Power Socket  x1
6. Wasterpaper Basket  x1

Graphics Included

a. 1mL x 0.75mH  x1
b. 1mL x 1mH  x1
c. 1mL x 2.5mH  x1
d. 0.95mL x 2.35mH  x5

Others
1. Carpet Grey  x18
1. Glisso  x4
2. Bar Stool  x1
3. Round Table  x1
4. Information Counter  x1
5. LED Spotlight  x6
6. Power Socket  x1
7. Wasterpaper Basket  x1

II. Graphics Included
a. 1mL x 1mH  x1
b. 1mL x 3.5mH  x1
c. 6mL x 3.5mH  x1
d. 3mL x 3.5mH  x1

III. Others
1. Carpet Grey  x18
I Furniture Included
家具配置
1. Glisso
   葫芦椅
   x4
2. Bar Stool
   吧椅
   x1
3. Round Table
   圆桌
   x1
4. Information Counter
   咨询桌
   x1
5. HQI
   卤素灯
   x5
6. Power Socket
   插座 500W
   x1
7. Waste Paper Basket
   废物箱
   x1

II Graphics Included
美工
a. 1.5mL x 1mH
   x1
b. 0.5mL x 1mH
   x2
c. 3mL x 4mH
   x1
d. 4.5mL x 4mH
   x1

II Others
其他
1. Carpet Grey
   地毯：烟灰色
   x18
18sqm V9
6000mm x 3000mm x 3500mmh

I Furniture Included
家具配置
1. Glisso 葫芦椅 x4
2. Round Table 圆桌 x1
3. Information Counter 咨询桌 x1
4. Bar Stool 酒吧椅 x2
5. Magazine Rack 杂志架 x1
6. LED Spotlight LED射灯 9W x6
7. Power Socket 插座 500W x1
8. Wasterpaper Basket 废物箱 x1

II Graphics Included
美工
a. 2.0L x 3.0mH x1
b. 2.0L x 3.0mH x1
c. 1.5L x 3.5mH x1
d. 2.0L x 1.0mH x1

II Others
其他
1. Carpet Grey 地毯：烟灰色 x18
18sqm V10
3000mm x 6000mm x 3500mmh

I Furniture Included
家具配置
1. Glisso
   葫芦椅
2. Round Table
   圆桌
3. Information Counter
   咨询桌
4. Bar Stool
   吧椅
5. Magazine Rack
   杂志架
6. LED Spotlight
   LED 灯 9W
7. Power Socket
   插座 500W
8. Wasterpaper Basket
   纸箱

II Graphics Included
美工
a. 1mL x 3.0mH
b. 1.5mL x 3.5mH
c. 2mL x 1mH

II Others
其他
1. Carpet Grey
   地毯：烟灰色

Qty 数量
x4
x1
x1
x2
x1
x10
x1
x1
x1
x18
36sqm V11
6000mm x 6000mm x 4000mmh

I Furniture Included
家具配置
1. Glasso
   葡萄玻璃
2. Round Table
   圆桌
3. Reception Counter
   接待台
4. Bar Stool
   酒吧椅
5. LED Spotlight
   LED射灯 9W
6. HOI
   霍尔元件
7. Power Socket
   插座 500W
8. Wasterpaper Basket
   垃圾箱

II Graphics Included
美工
a. 2mL x 0.75mH
b. 1.9mL x 4mH
   x3
   x3
   x3
   x3

II Others
其他
1. Carpet Grey
   地毯: 灰色
   x36
### I. Furniture Included

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glisso</td>
<td>x8</td>
</tr>
<tr>
<td>Round Table</td>
<td>x2</td>
</tr>
<tr>
<td>Reception Counter</td>
<td>x1</td>
</tr>
<tr>
<td>Bar Stool</td>
<td>x5</td>
</tr>
<tr>
<td>Downlights</td>
<td>x5</td>
</tr>
<tr>
<td>Power Socket 500W</td>
<td>x2</td>
</tr>
<tr>
<td>Wasterpaper Basket</td>
<td>x1</td>
</tr>
</tbody>
</table>

### II. Graphics Included

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>6mL x 4mH</td>
<td>x1</td>
</tr>
<tr>
<td>1mL x 1mH</td>
<td>x1</td>
</tr>
<tr>
<td>0.6mL x 0.8mH</td>
<td>x4</td>
</tr>
</tbody>
</table>

### III. Others

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet Grey</td>
<td>x14</td>
</tr>
<tr>
<td>Carpet Blue</td>
<td>x36</td>
</tr>
</tbody>
</table>

* TV not included
  不包含电视机
I Furniture Included
家具配置
1. Glisso
   荷包椅
2. Round Table
   圆桌
3. Reception Counter
   接待台
4. Bar Stool
   吧椅
5. HQ1
   卤素灯
6. Power Socket
   插座 500W
7. Wasterpaper Basket
   废物箱

II Graphics Included
美工
a. 1mL x 1mH
   x1
b. 3.5mL x 4mH
   x1
c. 1.5mL x 4mH
   x2

II Others
其他
1. Carpet Grey
   地毯：暗灰色

Qty 数量
x8
x2
x1
x1
x6
x2
x1
x1
x1
x2
x36
III Furniture Included

1. Glasso
   数量 x8
2. Round Table
   圆桌 x2
3. Reception Counter
   接待台 x1
4. Bar Stool
   吧椅 x2
5. HQL
   卤素灯 x12
6. Power Socket
   插座 500W x2
7. Waste Paper Basket
   废物箱 x1

II Graphics Included

a. 6mL x 1.5mH
   数量 x1
b. 1.5mL x 2.5mH
   数量 x1
c. 3mL x 2.5mH
   数量 x1

II Others

1. Carpet Grey
   地毯: 深灰色 数量 x36
I Furniture Included
家具配置
1. Glisso 葫芦椅 x8
2. Round Table 圆桌 x2
3. Reception Counter 接待台 x1
4. Bar Stool 吧椅 x1
5. Track Light 轨道灯 x4
6. HQI 钠蒸气灯 x4
7. Power Socket 插座 500W x2
8. Wasterpaper Basket 废物箱 x1

II Graphics Included
美工
a. 1.5mL x 1mH x1
b. 2.0mL x 3mH x1
c. 5.2mL x 3.9mH x1
d. 2mL x 3.9mH x1

II Others
其他
1. Carpet Grey 地毯：熠灰色 x36
Attention: Review and payment must be ordered online at HAH Approval System.

Please return form to:

HAH Consulting & Exhibition Co., Ltd.
E2-2E1, 2345 Long yang Road
Pudong New Area Shanghai
201204 P.R.C

Contact: Ms. Lya Huang
Phone: +86.21.2890.6633
+86.21.2890.6634
+86.21.2890.6635
Fax: +86.21.2890.6000
E-mail: hah@hahchina.com

Exhibitor Name: ____________________________
Booth Number: ___________________________

Address: _________________________________
Contact Person: ___________________________
Phone: __________________ Fax: ______________
Email: ____________________________
Mobile: _________________________________

According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

<table>
<thead>
<tr>
<th>Total Booth Area:</th>
<th>Primary Material:</th>
<th>Material Model:</th>
</tr>
</thead>
</table>

Other Material Details:

| Applicable Area: | | |
|------------------|| |
| Name/Model: | | |

Booth Builder:

| Company: | | |
|----------|| |
| Address: | | |
| Tel: | Fax: |
| Contact: | |
| Name of Grade A Registered National Structural Engineer: | No.: |
| Tel: | Mailing Add.: |

Remark: If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of "Name of Grade A National Registered Structural Engineer".
The above step can be ignored if the drawings are submitted to the organizer for inspection.
Please follow the regulations on Booth Construction & Drawing on next page

Regulations on Booth Construction & Design Drawing Review:

Please submit the following drawings in duplicate:

a. Booth perspective drawing (1front-side and 2 sides),
b. Floor plan,
c. Diagrams of major component connections
d. Detailed booth material checklist,
e. Elevation, Side elevation,
f. Section,
g. Structural drawing,

Note All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

For construction and design drawings, if neither reviewed by registered structural engineer nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

- Fees and Payment Methods

Raw Booths less than 100 square metres: RMB800
Raw Booths 100-300 square metres: RMB1,050
Raw Booths over 300 square metres: RMB1,650

*Indoor single-story booths will be provided with a complimentary exhibition liability insurance policy covering employer's liability, third party liability, property damage and other hired staff, with a total aggregate limit of indemnity of RMB 8 million.

Review and payment must be completed on HAH Approval System.

<table>
<thead>
<tr>
<th>Declaration by the Project Manager, Foreman or Site Manager responsible for implement of the special stand design</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. the responsible</strong>  □ Project Manager  □ Site Manager (tick as application)</td>
</tr>
</tbody>
</table>

Name: __________________ Address: ________________________________
Tel: ______________________

Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.
### Building Approval for Double Deck Stand Design
(submit in duplicate)

**Deadline: February 8, 2024**

Please return form to:

**HAH Consulting & Exhibition Co., Ltd.**

E2-2E1, 2345 Long yang Road

Pudong New Area Shanghai

201204 P.R.C

**Contact:** Ms. Lya Huang

**Phone:** +86.21.2890.6633

+86.21.2890.6634

+86.21.2890.6635

**Fax:** +86.21.2890.6000

**E-mail:** hah@hahchina.com

According to the listed conditions enclosed in the form, we hereby apply for building the following facility during the exhibition (brief description on construction materials).

<table>
<thead>
<tr>
<th>Total Booth Area</th>
<th>Primary Material:</th>
<th>Material Model:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Floor Area</td>
<td>Primary Material:</td>
<td>Material Model:</td>
</tr>
<tr>
<td>Ground Floor Area</td>
<td>Primary Material:</td>
<td>Material Model:</td>
</tr>
</tbody>
</table>

**Other Material Details:**

<table>
<thead>
<tr>
<th>Applicable Area:</th>
<th>Name/Model:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicable Area:</td>
<td>Name/Model:</td>
</tr>
</tbody>
</table>

Accessible 2nd floor area: ____SQM Estimated maximum load capacity of 2nd floor: __________ persons

**Booth Builder:**

<table>
<thead>
<tr>
<th>Company:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Tel:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

**Contact:**

<table>
<thead>
<tr>
<th>Name of Grade A Registered National Structural Engineer:</th>
<th>No.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Add.:</td>
<td></td>
</tr>
</tbody>
</table>

**Remark:**

If the exhibitor/builder submits the drawings to re-inspection, please clearly fill in the field of “Name of Grade A National Registered Structural Engineer”.

The above step can be ignored if the drawings are submitted to the organizer for inspection.

**Please follow the regulations on Booth Construction & Drawing on next page**
Regulations on Booth Construction & Design Drawing Review:

All double-floor booths must be reviewed and approved by Grade A National Registered Structural Engineer. Upon request for drawing inspector by our recommendation, the review is charged as RMB 50/SQM for exhibitors. For all booths approved by Grade A National Registered Structural Engineer, a drawing re-inspection fee shall be charged as RMB 25/SQM.

If you need the services offered by assigned drawing inspector, please submit the following drawings in duplicate:

a. Booth perspective drawing (1 front-side and 2 sides),
b. Ground floor plan,
c. 2nd floor plan,
d. Cutaway view,
e. Elevation,
f. Section (Side elevation),
g. Detailed booth material checklist,
h. Structural drawing,
i. Structural calculation drawing Stamped by Grade A registered National structural engineer (re-inspection booths need)
j. Static test report or static load calculation Stamped by Grade A registered National structural engineer (re-inspection booths need)
k. Certification of Grade A National registered structural engineer (re-inspection booths need)

Note: All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. The builder shall be responsible for any delay thus caused.

All drawings must be specified in detailed dimensions (m).

For construction and design drawings for double-floor booths, if neither reviewed by registered structural engineer nor re-inspected by HAH Consulting & Exhibition Co., Ltd. Shanghai, the organizer, the exhibition centre and HAH Consulting & Exhibition Co., Ltd. Shanghai are authorized to prevent the construction by such exhibitor in the scope of the exhibition centre.

Please T/T the inspection charge to the following bank account, and fax the T/T voucher to HAH (the reviewed area is calculated upon the actual area of two-storey and one-storey booth design)

Account Name: HAH Consulting & Exhibition Co., Ltd. Shanghai
Bank Name: Huaihai Office, Shanghai Branch, China Merchants Bank
Account No.: 212081817110001

HAH will start inspection upon receipt of both T/T voucher and drawings.

Declaration by the Project Manager, Foreman or Site Manager responsible for implement of the special stand design

I. the responsible □ Project Manager  □ Site Manager (tick as application)

Name: ___________________ Address: _______________________________
Tel: _____________________

Hereby declare that the above exhibition stand complies with the statutory regulation and the terms of participation.
### Hotel Reservation Form

**Hotel Reservation Form**  
**Deadline: February 8, 2024**

<table>
<thead>
<tr>
<th>Please return form to:</th>
<th>Exhibitor Name: ____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shanghai Vision Expo &amp; Meeting Solutions Co., Ltd.</td>
<td>Booth Number: ____________________________</td>
</tr>
<tr>
<td>Phone: +86.21.5481.6051</td>
<td>Address: _____________________________________</td>
</tr>
<tr>
<td>+86.21.5481.6052</td>
<td>Contact Person: ______________________________</td>
</tr>
<tr>
<td>Fax: +86.21.5481.6032</td>
<td>Phone: ____________________________</td>
</tr>
<tr>
<td>Ms. Jenny Zhang / Mr. Paul Hou</td>
<td>Fax: _____________________________________</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:jenny@shanghai-vision.com">jenny@shanghai-vision.com</a>; <a href="mailto:paul.hou@shanghai-vision.com">paul.hou@shanghai-vision.com</a></td>
<td>Email: _____________________________________</td>
</tr>
</tbody>
</table>

Please read the hotel information and notice carefully when fill in this reservation form. * is compulsory fields.

<table>
<thead>
<tr>
<th>*Title:</th>
<th>□ Mr. □ Ms. □ Mrs. □ Others__________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Company Name:</td>
<td>Surname: ______________________________________</td>
</tr>
<tr>
<td></td>
<td>First Name: ______________________________________</td>
</tr>
<tr>
<td>*Guest Name:</td>
<td>□ Kerry Hotel Pudong Shanghai ☆☆☆☆☆</td>
</tr>
<tr>
<td></td>
<td>□ Pudong Shangri-La, East Shanghai ☆☆☆☆☆</td>
</tr>
<tr>
<td></td>
<td>□ Oriental Riverside Hotel Shanghai ☆☆☆☆☆</td>
</tr>
<tr>
<td></td>
<td>□ Shanghai Marriott Hotel Pudong East ☆☆☆☆☆</td>
</tr>
<tr>
<td></td>
<td>□ Holiday Inn Shanghai Pudong ☆☆☆☆</td>
</tr>
<tr>
<td></td>
<td>□ Holiday Inn Shanghai Pudong Nanpu ☆☆☆☆</td>
</tr>
<tr>
<td></td>
<td>□ Holiday Inn Express Shanghai Jinqiao Central ☆☆☆</td>
</tr>
<tr>
<td>*Official Hotel:</td>
<td>□ Single □ Twin</td>
</tr>
<tr>
<td>*Room Type:</td>
<td>□ One □ Two</td>
</tr>
<tr>
<td>*Breakfast:</td>
<td></td>
</tr>
<tr>
<td>*Daily Room Rate (RMB):</td>
<td></td>
</tr>
<tr>
<td>*Arrival Date:</td>
<td></td>
</tr>
<tr>
<td>*Departure Date:</td>
<td></td>
</tr>
<tr>
<td>Special Requirements:</td>
<td></td>
</tr>
<tr>
<td>Hotel Limo Airport Pickup Service:</td>
<td>□ No</td>
</tr>
<tr>
<td></td>
<td>□ Yes. Arrival Flight / Time: ______________________</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>*Type of Credit Card:</td>
<td>□ Visa □ Master □ Amex □ JCB □ Others__________________________</td>
</tr>
<tr>
<td>*Credit Card Number:</td>
<td></td>
</tr>
<tr>
<td>*Expiry Date:</td>
<td></td>
</tr>
</tbody>
</table>

Signature: ____________________________    Date: ____________________________
# HOTEL INFORMATION

<table>
<thead>
<tr>
<th>Category</th>
<th>Name of Hotel</th>
<th>Type of Room</th>
<th>Daily Room Rate</th>
<th>Breakfast</th>
<th>Distance from Hotel to Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Star</td>
<td>Kerry Hotel Pudong Shanghai</td>
<td>Deluxe Single Room</td>
<td>RMB 1,800+16.6% (Free Internet)</td>
<td>One</td>
<td>5 minutes By walking</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deluxe Twin Room</td>
<td>RMB 1,900+16.6% (Free Internet)</td>
<td>Two</td>
<td></td>
</tr>
<tr>
<td>5 Star</td>
<td>Pudong Shangri-La, East Shanghai</td>
<td>Deluxe Single Room</td>
<td>RMB 1,201+16.6% (Free Internet)</td>
<td>One</td>
<td>20 minutes by taxi</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deluxe Twin Room</td>
<td>RMB 1,330+16.6% (Free Internet)</td>
<td>Two</td>
<td></td>
</tr>
<tr>
<td>5 Star</td>
<td>Oriental Riverside Hotel Shanghai</td>
<td>Superior Garden-view Single / Twin</td>
<td>RMB 1,100net (Free Internet)</td>
<td>One / Two</td>
<td>20 minutes by taxi</td>
</tr>
<tr>
<td>5 Star</td>
<td>Shanghai Marriott Hotel Pudong East</td>
<td>Deluxe Single Room</td>
<td>RMB 1,300+16.6% (Free Internet)</td>
<td>One</td>
<td>15 minutes by taxi</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deluxe Twin Room</td>
<td>RMB 1,400+16.6% (Free Internet)</td>
<td>Two</td>
<td></td>
</tr>
<tr>
<td>4 Star</td>
<td>Holiday Inn Shanghai Pudong</td>
<td>Superior Single / Twin Room</td>
<td>RMB 750net (Free Internet)</td>
<td>One / Two</td>
<td>15 minutes by taxi</td>
</tr>
<tr>
<td>4 Star</td>
<td>Holiday Inn Shanghai Pudong Nanpu</td>
<td>Superior Single / Twin Room</td>
<td>RMB 601+16.6% (Free Internet)</td>
<td>One / Two</td>
<td>15 minutes by taxi</td>
</tr>
<tr>
<td>3 Star</td>
<td>Holiday Inn Express Shanghai Jinqiao Central</td>
<td>Standard Single / Twin Room</td>
<td>RMB 480net (Free Internet)</td>
<td>One / Two</td>
<td>15 minutes By taxi</td>
</tr>
</tbody>
</table>
Remark:

- All hotel bookings are subject to availability. Please submit your Reservation Form to Shanghai Vision Expo & Meetings Solutions Co., Ltd. on or before February 8, 2024 should you wish to make your hotel reservation. Reservation made after the deadline cannot be guaranteed.

- Cancellation must be made in writing and 7 days prior to arrival. 3 days advance notice is required to modify a confirmed reservation. Late cancellations will cause a penalty of one night of room charge. (Excluding Kerry Hotel Pudong Shanghai & Pudong Shangri-La, East Shanghai & Holiday Inn Shanghai Pudong)

- If the guest is a “no show” on the arrival day, the hotel will charge one night of room charge as the “no show” penalty.

- Cancellation for Kerry Hotel Pudong Shanghai must be made in writing and 30 days prior to arrival. 30 days advance notice is required to modify a confirmed reservation. Late cancellations for Kerry Hotel Pudong Shanghai will cause a penalty of all nights of room charge.

- If the guest is a “no show” on the arrival day, Kerry Hotel Pudong Shanghai will charge all nights of room charge as the “no show” penalty.

- Cancellation for Pudong Shangri-La, East Shanghai must be made in writing and 30 days prior to arrival. 30 days advance notice is required to modify a confirmed reservation. Late cancellations for Pudong Shangri-La, East Shanghai will cause a penalty of all nights of room charge.

- If the guest is a “no show” on the arrival day, Pudong Shangri-La, East Shanghai will charge all nights of room charge as the “no show” penalty.

- Cancellation for Holiday Inn Shanghai Pudong must be made in writing and 21 days prior to arrival. 21 days advance notice is required to modify a confirmed reservation. Late cancellations for Holiday Inn Shanghai Pudong will cause a penalty of one night of room charge.

- If the guest is a “no show” on the arrival day, Holiday Inn Shanghai Pudong will charge one night of room charge as the “no show” penalty.

- Once you have submitted your hotel reservation form to Shanghai Vision Expo & Meetings Solutions Co., Ltd. a hotel booking confirmation will be sent to you either by fax or by email. Credit card is required to guarantee the booking. On the arrival day, guests should proceed to the hotel reception counter to check in. All room rental charges plus all incidental charges must be settled upon check out at the hotel cashier counter.

Signature: __________________________ Date: __________________________
Official Hotels Description

Kerry Hotel Pudong Shanghai  ☆☆☆☆☆  1388 Hua Mu Road, Pudong
Kerry Hotel Pudong, Shanghai flows seamlessly from the Kerry Parkside complex, integrating the hotel with lifestyle shopping, an office tower and serviced residences, situated opposite Century Park, the biggest eco-park in central Shanghai, and directly linked to the Shanghai New International Expo Center (SNIEC). The hotel's 574 rooms and suites are spacious and contemporary in design, with complimentary broadband and wireless internet access. The Business Centre and Office Suites offer state-of-the-art equipment and services are available 24 hours. It includes 16 fully furnished serviced offices and four meeting rooms wired for audio-visual capability, and is operated by a professional and dedicated team.

It takes 5 minutes to the exhibition venue by walking.
30 minutes from Pudong Int'l Airport and 45 minutes from Hongqiao Airport by car.

Pudong Shangri-La, East Shanghai  ☆☆☆☆☆  33 Fu Cheng Road, Pudong
Located amidst the space-age lights and towers of Shanghai's stunning Lujiazui Financial and Trade Zone, the Pudong Shangri-La (Pudong Xianggelila Jiudian) offers spectacular views of the Huangpu River, the historic Bund and the surrounding Pudong skyline. Two fully equipped, state-of-the-art fitness centers boast a gymnasium, swimming pool, tennis court, sauna and steam bath.

It takes 20 minutes to the exhibition venue by taxi. Taxi fare is around RMB 40.
40 minutes from Pudong Int'l Airport and 35 minutes from Hongqiao Airport by car.

Oriental Riverside Hotel Shanghai  ☆☆☆☆☆  2727 Binjiang Avenue, Pudong
The Oriental Riverside Bund View Hotel is located in the heart of Lujiazui on the banks of the Huangpu River, directly opposite the Bund. The hotel offers various room types including standard rooms, deluxe rooms, business suites and presidential suites. Recreational facilities guests can take advantage of include tennis courts, a swimming pool, a sauna, massages, a fitness center, a beauty salon and a bowling alley. To enjoy the Bund view, there is also a rooftop bar to relax in after a busy work day.

It takes 20 minutes to the exhibition venue by taxi. Taxi fare is around RMB 40.
40 minutes from Pudong Int'l Airport and 35 minutes from Hongqiao Airport by car.
**Shanghai Marriott Hotel Pudong East**  ☆☆☆☆☆  15 Xinjinqiao Road, Pudong

The Shanghai Marriott Hotel Pudong East rooms are spacious and comfortable adjoined by marble bathrooms, and are equipped with all the standard amenities including LCD TVs and around the clock room service. Italian and Chinese cuisines are served in two opulent restaurants with stretching views over Shanghai. The Western touch has a giant unlit fireplace to add to the already cozy décor, and the Chinese restaurant, spacious and elegant, is fit for a wedding.

**It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 30.**

**35 minutes from Pudong Int'l Airport and 50 minutes from Hongqiao Airport by car.**

---

**Holiday Inn Shanghai Pudong**  ☆☆☆☆  899 Dongfang Road, Pudong

Strategically located in fast-developing commercial and financial district of Lujiazui, the most advanced part of Pudong, Shanghai, Holiday Inn Pudong boasts 320 well-appointed spacious rooms and suites. We have 3 Executive Club floors and a Presidential Suite. Non-smoking floors and inter-connecting room are also available. All rooms are equipped with Coffee/Tea making facilities, safety deposit boxes. With an extensive range of function and F&B facilities, Holiday Inn Pudong is the favoured choice for business and leisure travellers.

**It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 30.**

**45 minutes from Pudong Int'l Airport and 30 minutes from Hongqiao Airport by car.**

---

**Holiday Inn Shanghai Pudong Nanpu**  ☆☆☆☆  55 Huanlong Road, Pudong

Enjoy a peaceful location close to Pudong financial district and downtown Shanghai when you choose Holiday Inn Shanghai Pudong Nanpu. After your 45-minute taxi ride from Shanghai Pudong International Airport, relax in our smart Lobby with eastern art and glass floors. Pudong financial district and Shanghai New International Expo Centre are both 15 minutes' drive from the hotel. Make yourself at home in your contemporary Guest room with high-speed Internet.

**It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 30.**

**45 minutes from Pudong Int'l Airport and 45 minutes from Hongqiao Airport by car.**
The Holiday Inn Express Shanghai Jinqiao Central (Shanghai Jinqiao Zhongxin Zhixuan Jiari Jiudian) is an international business hotel located in the business center of Jinqiao, just close to the Jinqiao International Business Plaza. It is about 8km (in a straight line) from the Shanghai Expo Site, 43km (in a straight line) from Hongqiao Airport, and 35kms (in a straight line) from Pudong International Airport and 17km (in a straight line) from Shanghai Railway Station. This Shanghai hotel offers comfortable rooms with high-quality bedding, high-speed Internet access and LCD TVs.

It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 30.

40 minutes from Pudong Int'l Airport and 60 minutes from Hongqiao Airport by car.
Lead Retrieval System
Deadline: March 8, 2024

Please return form to:
Shanghai Exhibition Information Technology Inc.
Contact: Ms. Tina Xie
Tel: +86.21.3376.5869*803
Email: tina.xie@expotec.com.cn

Exhibitor Name: _______________________________
Booth Number: ________________________________
Address: _____________________________________
Contact Person: _______________________________
Phone: ______________________________________
Email: ______________________________________
Mobile: ______________________________________

 Leads Retrieval System
 1. The Lead Retrieval is a barcode scanner with memory, which enables you to quickly and easily capture contact information electronically from the attendees that visit your booth.
 2. EXPOTEC will provide you an Excel file containing visitors’ full data within 10 working days after the show.
 3. Online Lead Tracking System helps you to track your leads through internet and it provides a fast and automated method of incorporating electronic leads to follow up.

 Exhibitor will get the following services
 1. Collect your Portable Handheld Scanner from EXPOTEC Service Counter on the Exhibitor registration day (March 18th-19th, 09:00~18:00) beside the Exhibitor Check in Counter.
 2. Portable Handheld Scanner user guide will be included.
 3. Onsite technical support during the show period.
 4. Please return your Portable Handheld Scanner to EXPOTEC Service Counter on or before 15:00 on March 22nd. RMB 5,000 deposit per unit will be refunded with a good and acceptable condition of the device.
 5. The final report will be sent to the designated person of the exhibiting company within 10 working days after the completion of the show.

 Data Confidentiality
According to the confidential agreement signed between organizers and EXPOTEC, EXPOTEC takes full responsibility of keeping all visitor/buyer data confidential and guarantee the data will not disclose or transfer to any third parties for profit or non-profit purpose.

 Rental Form — Leads Retrieval System

<table>
<thead>
<tr>
<th>Booking date</th>
<th>Unit price/ Scanner/ Show</th>
<th>Quantity</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Feb. 8, 2024</td>
<td>RMB 2,350</td>
<td></td>
<td></td>
</tr>
<tr>
<td>After Feb. 8, 2024</td>
<td>RMB 2,600</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The remitting details for RMB as follows:
Name of Account Holder: Shanghai Exhibition Information Technology Inc.
Bank: Shanghai Pudong Development Bank, Hong Qiao Sub-branch
Bank Code: 076376
SWIFT Code: SPDBCNSHXXX
Bank Add: No.8 XingYi Road, Shanghai, Changning District, Shanghai, China, 200336
A/C#: 98860154740000216
*Please email the bank remittance receipt to Shanghai Exhibition Information Technology Inc. to confirm your order.
Email: tina.xie@expotec.com.cn
**Meeting Room Reservation**

**Deadline:** February 8, 2024

Please return form to:

**SEMI China**
Room 803, 2nd Building, No.1158
Zhang Dong Rd, Zhangjiang
Hi-tech Park, Pudong Shanghai,
201203, China
Contact: Ms. Cissie Xi
Phone: +86.21.6027.8528
Fax: +86.21.6027.8511
E-mail: cissie.xi@semichina.org

- Please read the notice and payment information carefully when fill in this reservation form.

<table>
<thead>
<tr>
<th>Room</th>
<th>Style</th>
<th>Seats</th>
<th>Dimension (Unit Price (RMB/4 hrs))</th>
<th>Time &amp; Date</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>E7-M38</td>
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* Remark: 

**Signature:** ___________________________  **Date:** ___________________________
Applications will be assigned on a “first-come, first-served” basis. The organizer will confirm the meeting room rental.

Available time slot is subject to be changed by SEMI China.

Cancellations received after **Feb. 8, 2024** will not receive any refund.

The Exhibitor shall not sublet any portion of the Show Site Exhibitor Meeting Room.

Show Site Exhibitor Meeting Room can’t be used for exhibit space.

Meeting Rooms include podium, white board, chairs, wire microphone and water dispenser. (*N2-M42 also include 136" LED, wireless handheld.*)

Exhibitors are responsible for arranging audio-visual needs using the vendors specified in the Exhibitor Services Manual.

All items at the meeting room are on rental basis and exhibitors will therefore have to make good of any damages or losses.

There’re 2 period that could be selected: 9:00 – 13:00 in the morning and 13:00 – 17:00 in the afternoon.

**Payment Information:**

**A. Wire Transfer**

<table>
<thead>
<tr>
<th>Send Payment to:</th>
<th>Wire Transfer to:</th>
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<tbody>
<tr>
<td>SEMI China</td>
<td>INDUSTRIAL AND COMMERCIAL BANK OF CHINA</td>
</tr>
<tr>
<td>Room 803, 2nd Building, No.1158 Zhang Dong Rd, Zhangjiang Hi-tech Park, Pudong Shanghai, 201203, China</td>
<td>Shanghai Municipal Branch</td>
</tr>
<tr>
<td></td>
<td>Account # : 1001133419016261156</td>
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<tr>
<td></td>
<td>SWIFT ID: ICBKCNBJSHI</td>
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**B. Paid by Credit Card**

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<th>Card Type:</th>
<th>□ VISA □ MASTER □ AMEX</th>
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<tbody>
<tr>
<td>Card Number:</td>
<td>Expiration Date:</td>
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</tbody>
</table>

| Print Name (as it appears on the card): |

| Statement Billing Address |

**Signature:** ____________________________  **Date:** ____________________________
In accordance with the regulations of the Ministry of Foreign Affairs of the Peoples Republic of China, foreigners going to China on business need to present, when applying for a business visa, an official invitation from an authorized Chinese unit. The China Electronic Chamber of Commerce will secure a letter of invitation for our exhibitors and return it to the exhibitors within three weeks from the date of their receipt of this form.

Please fill out the following form (make copies if necessary) for each person requiring a business entry visa.

Please submit this form together with the scan file of your photo id page of the PASSPORT no later than Thursday, Feb. 8, 2024.

NOTE: Please type your information DIRECTLY into the appropriate fields on the form.

Is it your first time to China? Yes □ No □

Full Name: ____________________________________________________________

Occupation: __________________________ Nationality: _______________________

Date of Birth: __________________ Place of Birth: _________________________

Passport No.: __________________ Exp. Date: _____________________________

Company Name: ______________________________ Booth No.: _______________

Company Address: _____________________________________________________

_____________________________________________________________________

Phone: (   ) __________________________ Fax: (   ) _______________________

Email: _______________________________________________________________

Entry Date & Port in PRC: ______________________________________________

Exit Date & Port in PRC: ______________________________________________

Please indicate the location of the PRC Embassy / Consulate where you wish to apply for your visa:

_____________________________________________________________________

Signature: ___________________________ Date: _________________________