

# Section 4 Freight Handling

## 4 Official Freight Forwarder

SEMI has appointed **APT Showfreight Shanghai Co., Ltd.** as the sole official freight forwarders for SEMICON/FPD China 2025, while **TWI Group Inc.** is appointed as the official forwarder in USA. Copies of Shipping Manuals are included in this section of the manual.

### 4.1 On-site Freight Handling

**APT Showfreight Shanghai Co., Ltd.** has been appointed as the sole on-site handling agent for the event. While Exhibitors may use any forwarder of their choice to transport exhibition materials to the loading area, **APT Showfreight Shanghai Co., Ltd. is the ONLY freight handler allowed to transport materials from loading area to the show floor.**

### 4.2 Hall Specifications

Following are important details regarding hall specifications of SNIEC. It is important that exhibitors note the following weight limits and dimensions and plan their intended shipments accordingly:

- 1) **The exhibition hall T0 - T3 floor indoor load-bearing capacity is max. 500 kgs / square meter, N1 - N5 & E6 - E7 floor load-bearing capacity is max. 3,000kgs / square meter. Exhibitors who have over load-bearing capacity exhibition goods should self-prepare or rent steel plates with APT in advance to protect indoor floor. Steel plate rental fee will be quoted upon cargo enquiry.**
- 2) **The max. limit of hall N1 - N5 & E6 - E7 freight door is 4.0(w)x4.0(h) meter, hall T0 - T3 is 2.0 meter.**

### 4.3 Shipping Instruction and Deadline Time Schedule

The shipping instruction below should be used for sending your exhibits to Shanghai directly either by air or sea freight. Shipments will be accepted for moving into the hall after 12:00PM on **Monday, March 24, 2025**. It is recommended that your shipment be consigned through **APT Showfreight Shanghai Co., Ltd.** as they are authorized to make the customs clearance for your exhibits under temporary import exhibition cargo.

If you use other channels to send the cargo to Shanghai, **please note that your freight forwarder must clear your exhibit material through customs before arriving at SNIEC.**

#### DEADLINE TIME SCHEDULE:

LOE (list of exhibits) or ATA Carnet copy to APT Showfreight by email	.....	25 February 2025
Exhibits by Sea Freight Arrival at Shanghai Port	.....	8 - 9 March 2025
Exhibits by Air Freight Arrival at Shanghai PVG Pudong Int'l Airport	.....	10 - 11 March 2025

# Section 4 Freight Handling

## Shipping Instruction for sending your exhibits to Shanghai directly:

All cargoes must be consigned “**Freight Prepaid**” to following consignee and notify, otherwise additional wrong consignee charges will be incurred and 10% outlay commission will be imposed on “Freight Collect” consignments. **Please issue one Master Air Waybill (AWB) with one House AWB for Each Air shipment and HAWB must be manifested by airline (not Direct / Single Master AWB, not one HAWB for each exhibitor). Please send draft B/L or AWBs to APT Showfreight for checking & approval before shipping.**

<b>SEA Freight Consignment to Shanghai Port (for temporary import only)</b>	<b>AIR Freight to Shanghai PVG Pudong Int'l Airport (for temporary import only)</b>
<b>Consignee on Sea Bill of Lading (B/L):</b>	<b>Consignee on Master Air Waybill (AWB):</b>
Shanghai AZ Logistics Co., Ltd. Room 1101, ShengTai International Building, No. 200 Siping Road, Shanghai 200086 CN CT: 0086 21 50433363 ext. 809 CP: Mr. Bao T: USCI+9131010956305351XE Email: bao@az-logistics.net	Jiangsu Feiliks International Logistics Inc. Shanghai Branch (KSF) Room A615, NO.1333, Wenju Road, PuDong New District, Shanghai 201207 CN CT: 0086 21 5096 2008 / Fax: 0086 21 68852953 CP: CALLIN ZHAO T: USCI+91310115X07304429N
<b>Notify Party on Sea Bill of Lading (B/L):</b>	<b>Consignee on House AWB and Notify Party on Master &amp; House AWB:</b>
APT Showfreight Shanghai Co., Ltd. CT: 0086 21 6124 0090 ext. 307 CP: Janson Zhu T: USCI+91310116674641664W Email: janson.zhu@aptshowfreight.com	APT Showfreight Shanghai Co., Ltd. Room 12B3, Oriental Viking Building, 333 Xian Xia Road, Changning District, Shanghai 200336 CN CT: 0086 21 6124 0090 ext. 307 CP: Janson Zhu T: USCI+91310116674641664W Email: janson.zhu@aptshowfreight.com
<b>Description of Goods on Sea B/L:</b>	<b>Nature of Goods on Master Air Waybill:</b>
Highest value item description inside shipment, for example: Wire Bonder <b>(Remark: 1. Please DO NOT show simple description as 'exhibition goods' and detail exhibition name; 2. If shipment under ATA Carnet, please also show: under ATA Carnet No.: XXX)</b>	Consolidation as per attached cargo manifest
	<b>Nature of Goods on House Air Waybill:</b>
	Highest value item description inside shipment, for example: Wire Bonder <b>(Remark: 1. Please DO NOT show simple description as 'exhibition goods' and detail exhibition name; 2. If shipment under ATA Carnet, please also show: under ATA Carnet No.: XXX)</b>

# Section 4 Freight Handling

## 4.4 Official Freight Forwarders Shipping Manual

SEMI has appointed **APT Showfreight Shanghai Co., Ltd.** as the sole official freight forwarders for SEMICON/FPD China 2025, while **TWI Group Inc.** is appointed as the official freight forwarder in USA. Copies of their condensed Shipping Manuals are included in this section of the manual.

The condensed official main tariff is enclosed for all exhibitors' easy reference. Exhibitors can choose to use the freight forwarding services of **APT or TWI** and contact them directly for detailed shipping instructions and full version shipping manual.

All exhibits forwarding charges collected by APT Showfreight Shanghai Co., Ltd. will be based on this shipping manual & tariff and further quotation if any. APT will only collect charges by exhibitor T/T bank remittance or on-site payment at appointed APT on-site office with APT receipt. APT won't charge any tip, please DO NOT give any cash to the forklift drivers or workers.

APT Showfreight Shanghai Co., Ltd. will assign number for all working vests wearing by every forklift driver and worker who do site handling. If exhibitors found any problem such as asking for tips etc. during on-site handling, please record the number on working vest and let APT Showfreight know immediately by contacting APT staff who responsible for your booth or coming to APT site offices. APT Showfreight will track by the number for the responsible worker and try best to provide solution to be approved by show organizer and exhibitors at show site as soon as possible.

### 4.4.1 Contact Details

APT Showfreight	TWI
<b>For Overseas Exhibitors:</b>	<b>For North America Exhibitors:</b>
<b>APT Showfreight Shanghai Co Ltd.</b> Room 12B3, Oriental Viking Building, 333 Xian Xia Road, Shanghai 200336 PR China Tel: +86.21.6124.0090 Ext. 307 Fax: +86.21.6124.0091 Email: <a href="mailto:janson.zhu@aptshowfreight.com">janson.zhu@aptshowfreight.com</a> Contact: Mr. Janson Zhu	<b>TWI Group, Inc.</b> 6425 Montessouri Street, Suite 200 Las Vegas, NV 89113, USA Customer Line: +1.702.706.0405 Office: +1.702.691.9091 Email: <a href="mailto:thunt@twigroup.com">thunt@twigroup.com</a> ; <a href="mailto:sales@twigroup.com">sales@twigroup.com</a> Contact: Mr. Tyler Hunt
<b>For Domestic Exhibitors:</b>	
<b>APT Showfreight Shanghai Co Ltd.</b> Tel: +86.21.6124.0090 Ext. 312 Fax: +86.21.6124.0091 Email: <a href="mailto:david.huang@aptshowfreight.com">david.huang@aptshowfreight.com</a> Contact: Mr. David Huang	

# Section 4 Freight Handling

## 4.4.2 Official Tariff

### 1) Sea Freight

**Inward or outward handling tariff (for general individual exhibits not exceeding 3,000kg gross weight and L3.0m x W2.2m x H2.1m dimension)**

From free arrival Shanghai Port to your booth OR vice versa. Services include:

- Customs clearance and handling at port, excluding: air-suspension transport, 3rd party fee as D/O exchange and Customs inspection etc.
- Transport from port to exhibition booth or vice versa
- Assistance exhibitors of un-packing / re-packing wooden case
- 1<sup>st</sup> time Positioning (excluding assembling, 2<sup>nd</sup> time positioning and stand building)
- On-site services such as empty cases storage if venue storage space available

Consignment Service Charge		<b>USD55.00</b> / consignment / exhibitor
Basic handling rate	LCL	<b>USD70.00</b> / cbm or 1,000 kg, whichever is greater <b>(Min. USD70.00</b> / consignment (HBL) / exhibitor)
	Min. Charge for FCL Container	<b>USD1,610.00</b> / 20' GP container; <b>USD3,220.00</b> / 40' GP container; <b>USD3,500.00</b> / 40' HC or 45' GP container
* Terminal Handling Charges	LCL	<b>USD35.00</b> / cbm or 1,000 kg, whichever is greater <b>(Min. USD105.00</b> / consignment / exhibitor)
	Min. Charge for FCL	<b>USD205.00</b> / 20' GP container; <b>USD305.00</b> / 40' GP container
Container Haulage to / from CFS		<b>USD300.00</b> / 20' GP container; <b>USD445.00</b> / 40' GP container
Hall T0 - T3 handling surcharge (if booth in hall T)	LCL	<b>USD11.00</b> / cbm or 1,000 kg, whichever is greater <b>(Min. USD11.00</b> / consignment / exhibitor)
	Min. Charge for FCL	<b>USD253.00</b> / 20' GP container; <b>USD506.00</b> / 40' GP container; <b>USD550.00</b> / 40' HC container or 45' GP container

\* Current and actual cost levied at port, terminal and Container Freight Stations (CFS), all third parties' charges including D/O exchange and inspection fee etc. will be charged at cost + 10% handling fee.

### 2) Air Freight

**Inward or outward handling tariff (for general individual exhibits not exceeding 3,000kg gross weight and L3.0m x W2.2m x H2.1m dimension)**

From arrival Shanghai PVG Pudong Int'l Airport to exhibition booth OR vice versa.

Services include:

- Customs clearance and handling at airport, excluding: air-suspension transport, 3rd party fee as AWB exchange and Customs inspection etc.
- Transport from airport to exhibition booth or vice versa
- Assistance exhibitors of un-packing / re-packing wooden case
- 1<sup>st</sup> time Positioning (excluding assembling, 2<sup>nd</sup> time positioning and stand building)
- On-site services such as empty cases storage if venue storage space available

# Section 4 Freight Handling

Consignment Service Charge	<b>USD55.00</b> / consignment / exhibitor
Basic handling rate	<b>USD0.90</b> / kg based on actual or volumetric weight, whichever is greater, ( <b>Min. USD90.00</b> / consignment (HAWB) / exhibitor)
* Airport Terminal Handling charges	<b>USD0.40</b> / kg based on actual or volumetric weight, whichever is greater, ( <b>Min. USD40.00</b> / consignment / exhibitor)
Hall T0 - T3 handling surcharge (if booth in hall T)	<b>USD0.15</b> / kg based on actual or volumetric weight, whichever is greater, ( <b>Min. USD15.00</b> / consignment / exhibitor)

\*Current and actual cost levied at Airport, all third parties' charges including AWB exchange and Customs inspection fee etc. will be charged at cost + 10% handling.

\* Please note Shanghai airport terminal will bill additional surcharge for **whole MAWB chargeable weight** at:

- USD0.05/kg (Min. USD50.00 per consignment): if any sensitive cargo with shock or tilt watch** are found on outside packing cases and **all parameters under dimension L599\*W229\*H219cm and weight 4999kgs** or if any **non-sensitive cargo** parameter **exceeding L599\*W229\*H219cm but under L1099\*W259\*H264cm or weight above 4999kgs but under 14999kgs**;
- USD0.09/kg (Min. USD350.00 per consignment): if any sensitive cargo with shock watch and tilt watch** are found on outside packing cases with **any parameter exceeding dimension L599\*W229\*H219cm or weight 4999kgs**, or if **any non-sensitive cargo** parameter **exceeding dimension L1099\*W259\*H264cm or weight 14999kgs**.

In order to save your cost, we suggest sending all sensitive machines with shock / tilt watch and over-size or heavy package under one separate MAWB & HAWB without consolidation with other shipment.

### 3) EDI Customs Data Entry Service Fee for All Shipments

EDI Data Entry Service fee	<b>USD5.00</b> / page / package, <b>Min. USD60.00</b> / consignment / exhibitor
----------------------------	--

### 4) Quarantine Charges for All Shipments

Air/Break bulk	<b>USD10.00</b> / package, <b>min. USD75.00</b> / consignment / exhibitor
FCL Container	<b>USD90.00</b> / 20' container; <b>USD115.00</b> / 40' container
Quarantine declaration fee (Import only)	<b>By Air: USD0.06</b> / kg, <b>Min. USD10.00</b> / consignment / exhibitor;

# Section 4 Freight Handling

	<b>By LCL (total under 20cbm): USD20.00 / cbm,</b> <b>Min. USD120.00 / consignment / exhibitor;</b> <b>By FCL Container: USD280.00 / container</b>
Additional fee for wooden packing	<b>at cost + 10% handling, min. USD10.00 / package</b> <b>or USD75.00 / consignment / exhibitor, whichever is the greater</b>

Other charges such as **inspection, fumigation & sanitary treatment** will be billed as per outlay + 10% handling.

**All battery, powder, gas, liquid, gel and toner or ink cartridge (inside any exhibit or individual package) are controlled dangerous items for both air and sea freight. Please note the exhibitors should take full responsibility to remove above controlled items before re-packing and transport.** Otherwise, the whole cargo will be detained by port security with extra surcharges.

## 5) Customs Bond Handling Fee / ATA Carnet Handling Fee for All Shipments

Without ATA Carnet, Customs bond handling fee will be applicable at estimated **1.00% of CIF value** per month, **min. USD120.00 /month/consignment/exhibitor.** Final rate is subject to assessment by the Customs.

If ATA Carnet is used for temporary import, the ATA Carnet handling fee is applicable to the exhibitor at **USD90.00** per Carnet per entry or exit. For all return ATA shipments by air, the Customs will do mandatory inspection and additional fee should be billed as per outlay + 10%, **min. USD160.00/ATA/consignment.**

## 6) Storage Upon Arrival Shanghai or After Show Close for All Shipments

A storage fee will be billed after 3 days free storage upon arrival till first move-in day and after 3 days free storage at show close till re-export departure as follows:

By LCL	<b>USD2.00</b> per cbm per day, <b>min. USD15.00</b>
By FCL	<b>USD15.00</b> per TEU (20' GP) per day, <b>min. USD15.00</b>
By Air	<b>USD0.10</b> per kg per day, <b>min. USD15.00</b>

## 7) Venue Management Fee for All Shipments

The exhibition venue charges hall management fee for all shipments and APT Showfreight is required to collect the hall management fee and pay on behalf of exhibitors at **USD10.00** per cbm or 1,000 kg, whichever is the greater, **min. USD10.00** per consignment per exhibitor

## 8) On-site Handling Services

On-site handling services include: from free arrival site upto delivery of exhibits from free arrival fairground to booth or vice versa, assistance exhibitors of un-packing / re-packing wooden case, handling of empty cases, 1st time positioning (excluding assembling, 2nd time positioning & stand building) etc. on-site handling.

# Section 4 Freight Handling

On-site Handling Rate	<b>USD40.00</b> per cbm or 1,000 kg, whichever is greater, <b>Min. USD40.00</b> per consignment per exhibitor
Hall T0 - T3 handling surcharge (if booth in hall T)	<b>USD6.00</b> per cbm or 1,000 kg, whichever is the greater, <b>Min. USD6.00</b> per consignment per exhibitor

Please contact us for a separate quotation if any of your exhibits exceed a weight of 3,000 kg or a dimension of 3.0m (L) x 2.2m (W) x 2.1m (H).

\*\*On-site & domestic cargo handling charge is subject to 6% VAT.

## 9) Magnetism Inspection for Air Return (If Any)

As the airlines implement strict security rules and will ask for magnetic detection & protection for many sensitive items by air transportation including electric equipment, computer, speaker and etc., we will bill magnetism inspection fee if the detection and protection is incurred at **USD2.00** per kg based on chargeable weight, min. **USD200.00** per consignment.

## 10) Vacuum Packing Service (If required)

APT can provide vacuum packing service to protect machines. If vacuum packing required, please book in advance with APT by one day before show opening.

Vacuum packing fee with APT's foil: USD120.00 per cbm, min. USD360.00/exhibitor/order

Vacuum packing fee without APT's foil: USD60.00 per cbm, min. USD180.00/exhibitor/order

## 11) Given-away or Consumed Goods (If Any)

Please **PAY ATTENTION** that **only promotion catalogue / brochure is accepted as temporary importation** under exhibition. **All other given-away items** such as ball pen, USB disk, cap, clothes, scissor and stationery etc. **is not accepted temporary import under exhibition purpose**. Please consult APT for such one-way shipment about shipping instruction / deadline and quotation.

## 12) Early / Late Arrivals

An early arrival surcharge will be applicable if the shipment arrives before the stipulated deadlines as per outlay plus 10% reimbursement fee.

A late arrival surcharge, 30% surcharge in addition to respective handling charges, will be applicable if the shipment arrives after the stipulated deadline or the shipping documents for customs clearance and pick-up of cargo reach after 10 days before cargo arrival port even cargo arriving within deadline.

# Section 4 Freight Handling

---

In the event of late arrivals, APT Showfreight will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site. APT Showfreight also reserves the right to reject handling any cargo that arrives at the appointed seaport / airport only 7 days prior to the show open date. All additional charges incurred due to the late arrivals shall be borne by the exhibitors.

## 13) Heavy-lift Surcharges

Our tariff is applicable for individual exhibits not exceeding gross 3,000 kg per package or any dimension exceeding L3.0m x W2.2m x H2.1m. Please contact us for a separate additional charge quotation if any heavy and over-size exhibits.

## 14) Valuable / Air-Suspension Truck Transport Required / Climate Control or Dangerous Cargo

Exhibitors have to send us a specific form with company letterhead for valuable (cargo value exceeding **USD1,000.00 per kg gross weight or USD86,000.00 per piece**) and chilled / reefer or dangerous cargo. The completed forms should reach us before shipment dispatched, relevant charges will be quoted upon request.

Our service charges exclude air-suspension truck transportation. If air-suspension truck transport required, exhibitors should contact APT for quotation and order this additional service to APT before shipping.

## 15) Temporary Importation

The Chinese Authorities permit exhibits into China on temporary importation basis under approved trade shows. Temporary import is allowed for max. 1 month from the date of entry and must be re-exported after show closing.

ATA Carnet issued in English is accepted for temporary import in China, but **ONLY** for purpose as 'Exhibition & Fairs'. Customs Bond Fee will be levied for temporary import shipment without ATA Carnet.

**Please PAY ATTENTION that only promotion catalogue / brochure is accepted as temporary importation under exhibition. All other given-away items such as ball pen, USB disk, cap, clothes, scissor and stationery etc. is not accepted temporary import under exhibition purpose.** Please consult APT for such one-way shipment about shipping instruction / deadline and quotation.

All exhibition goods by temporary import are under Customs control not allowed to transfer to permanent entry and must be re-exported out of mainland China after the exhibition. The Customs won't accept exhibits as disposal or abandon after show close. Exhibitors should not allow their exhibits to be sold, abandoned or taken away from the fairground without prior agreement with the China Customs



# Section 4 Freight Handling

through APT Showfreight, otherwise exhibitors will get severe punishment by the Customs. Additional charges shall be for account of the exhibitor.

## 16) Permanent Importation

For any exhibits which will stay in China at show close, please note direct permanent import should be arranged. The buyer in China (with valid import document & license) shall be acted as the actual consignee of shipment from arrival port. Exhibitor need to provide APT Showfreight with the actual buyer's information as well as the party who will bear the duties / taxes.

**Please contact APT in advance / before shipping if any permanent import or sold exhibits is required. We shall check and advise if any solution for permanent import on each individual case.**

## 17) Packaging Requirements

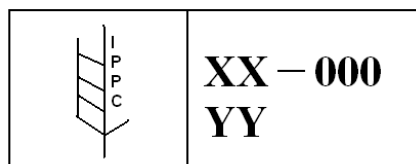
The outer packaging of the exhibits shall be suitable for repeated uses to ensure the safety of the goods during transportation and loading/unloading. The exhibitors shall be liable for any consequences arising out of improper packaging. It is suggested that:

- 1) For the convenience of disassembly and assembly, the wooden boxes shall be fixed with bolts instead of nails;
- 2) No carton shall be used for packaging if the exhibits need to be returned and shipped out of China;
- 3) Wooden boxes shall be equipped with sleepers at the bottom to facilitate forklift operations;
- 4) Packaging shall be waterproof to avoid being soaked by rain;

### 5) Requirements for Wooden Packaging:

**I. China Customs requires all wooden packaging for goods entering China, such as wooden boxes, wooden pallets, wooden frames, skids, sleepers, lining wood (not including plywood, fiberboard and wood chipboard), must be handled by those enterprises accredited by the plant inspection and quarantine authorities in the countries or regions of origin pursuant to the inspection and processing method confirmed by China. Suggest replacing wooden pallet by plastic or plywood pallet.**

**II. To ensure that all goods entering China have been fumigated via heat treatment (HT) or methyl bromide (MB), all wooden packages must be marked with clear and complete IPPC logo as below on at least two opposite sides approved by the competent plant inspection and quarantine authorities:**



Where:  
 IPPC - Abbreviation of "International Plant Protection Convention";  
 XX - International Standardization Organization (ISO) two letter country code;  
 000 - Wood packing producing enterprise code approved by official plant quarantine authorizations in export countries or territories;  
 YY - The phytosanitary treatment measures, Methyl Bromide Fumigating - MB, Heat Treatment - HT

## Section 4 Freight Handling

III. To ensure smooth customs clearance, the exhibitors are advised to prepare a fumigation declaration printed on paper with their company letterhead. Such declaration shall be attached to the original master air waybill (for air freight), or enclosed with the original bill of lading (for sea freight), or couriered to official forwarders. The document must be prepared pursuant to the following template.

<p>To:  Name of Exhibitor:  Booth Number:  Name of Exhibition:  Our exhibition materials for the above event, comprising xxxxx (insert the total number of packages with wooden packing) cases, have been fumigated at xxxxxxx (name of origin port), carry the following IPPC logo and are marked with xxxxxxxx (state the exact Registered Fumigation Number i.e. XX-OOO YY).  Authorized Signature  Endorsed by Company Chop (stamp).  Date.</p>
---

**All entering goods with wooden packages without acceptable fumigation logos or not in compliance with the above requirements will either be destroyed on the spot by China Customs, or not cleared and forcibly returned.**

IV. For entering goods with non-wooden packages, the shipper shall prepare a valid letter of certification or declaration stamped with the corporate seal of the goods owner, and it shall be couriered to the official forwarders together with the original air waybill (for air freight) or bill of lading (for sea freight).

### 18) Controlled Items in China

In case the shipment contains any controlled items by the Chinese Government, we strongly recommend that the list of exhibits should be e-mailed to APT Showfreight for checking prior to the shipment departure from the country of origin.

**The importation of below commodities is under Customs strict control even for exhibition purpose and subject to special permit in China:**

- Foodstuff, Beverage
- All tableware / kitchenware such as cup, mug, tissue/wipe & bowl (including name card bowl) etc.,
- Watches, toys
- Cosmetics / Skin care items

# Section 4 Freight Handling

---

- Any items / materials with Endangered Species
- Animal, plant
- Art work (including: all painting, photo, print, sculpture or installation etc.), Antiques, Jewelry etc.
- Solid wood or plywood full set of furniture or component / accessory, all stand building material such as wooden or plywood or MDF floor / panel etc., or furniture
- All electric products including charger, portable battery charger/bank, lamp, wire, cable, plug etc.
- Glass or plastic products such as glass panel for stand building material
- Chemical products such as glue, paint etc.,
- Medical products such as Medicine, First-aid kit etc.

**Without Chinese Customs' approval, above items can't be imported, distributed/ tasted/ sold and/or consumed during the exhibition.**

## 19) Printed / Publicity Materials Restrictions

All exhibitors are advised that all promotional materials to be imported or give-away during the exhibition must not indicate or deem to indicate that Taiwan or Tibet is a Country such as 'ROC'.

All book / magazine with ISBN / ISSN bar code can't be imported under the exhibition. Please note magazine with ISSN code and book with ISBN code may be permanent imported through a specialized book trader agent, which will cost additional book trade agency fee to be quoted upon shipment details.

**Films/ slides/ video tapes/ CDs, VCDs, DVDs/ USB disk with data or content, map and globe are not allowed to import, display, distribute & consume during the show due to import license restriction, so please DO NOT send any above items with shipment.** APT will not take any responsibility of the shipment detained/delayed due to lack of import license.

In addition, exhibitors are advised that brochures, give-aways and souvenirs are subject to import duties as assessed by the Chinese Customs which must be payable on entry.

## 20) Hand-Carry Exhibits

Exhibitors are strongly advised not to hand-carry goods for this exhibition as it could be detained by the Chinese Customs at the airport. Once detained, please note the detained shipment may not be imported as exhibition goods because the list of exhibits of detained goods were not submitted in advance to the customs system at least one month before show. Exhibitors should immediately hand over the detention receipt and the duly filled List of Exhibits to our staff at the fairground

# Section 4 Freight Handling

---

to load the goods from the airport. These exhibits will then have to be returned as cargo freight.

The handling charges for the hand-carry items will be the same as our inbound airfreight charge, plus late arrival surcharges as applicable.

## 21) Courier Service

**We do not recommend to send it via courier** service (DHL, FedEx, UPS) as the cargo might be detained by customs, **unless** the shipment is very small (**under 20kgs total weight**) and low value (**under USD50 total value**). Otherwise airfreight is a better choice.

Once courier detained, please note the **detained courier shipment may not be imported** as exhibition goods because the list of exhibits of detained goods were not submitted in advance to the customs system at least one month before show. Please note the shipper should contact with APT before sending out courier.

If exhibitor insist to send by courier service, the exhibitor should know and take full responsibility for the risk that the cargo might be detained and can't be delivered in time which is beyond control. Please check with APT for detail address before sending.

Please let us have air waybill copy once available. Please also note that even shipment is not detained by customs, handling charges from free arrival our office up to your booth will still be occurred @ **USD155.00 /shipment + import duty & tax (as per outlay+10% handling fee)**. But if shipment is detained by customs, handling charges will be the same as normal airfreight shipment as per tariff.

There is courier fee of sending original shipping documents (like OB/L or ATA) at **USD60.00** per consignment.

## 22) Hall Floor Load-Bearing Capacity & Door Limit

**The exhibition hall T0 - T3 floor indoor load-bearing capacity is max. 500 kgs / square meter**, N1 - N5 & E6 - E7 floor load-bearing capacity is max. 3,000kgs / square meter. **Exhibitors who have over load-bearing capacity exhibition goods should self-prepare or rent steel plates with APT in advance to protect indoor floor. Steel plate rental fee will be quoted upon enquiry with cargo details.**

The max. limit of hall T0 - T3 freight door is 2.0(w)x2.0(h) m, N1 - N5 & E6 - E7 is 4.0(w)x4.0(h) meter.

# Section 4 Freight Handling

---

## 23) Re-export

The re-export formality takes at least 2 weeks prior to shipment departure from China. If any exhibits need to be return urgently, please write to APT Showfreight of your request before show open.

Please pay attention that the Customs system requires one exhibitor's temporary import shipment under one House AWB or B/L should return all items together as one shipment and no separate / partial return as different shipments or to different destinations can be handled after show close.

## 24) Hire of Labor and Additional Services

Our rates are based on services during normal work hours. If additional labor or equipment required, please contact for quotation by 48 hours before move-in.

For additional services not listed above, an individual quotation will be given upon receipt of specific requirements.

## 25) Insurance

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, till the return of the exhibits to domicile/ exhibits sold locally, including the period the exhibits are handled by APT Showfreight. Our tariff is computed based on volume and weight and has no correlation with the value of exhibits which means the cost of insurance cover is not included in our charges. If exhibition goods were damaged by APT's fault and no insurance covering the exhibits, maximum claim should be within three times of APT handling fee for the damaged exhibits. APT is not responsible for any damage not caused by APT's fault. If the exhibits were damaged by the third party (including but not limited to the carrier, loading and unloading company, etc.), the exhibitor shall directly claim to the third party, and APT should not be responsible for it. Third party recourse from any insurance company is not accepted.

## 26) Terms and Conditions

APT Showfreight does not take any responsibility for:

- a) Exhibits which are not allowed by the organizer or Chinese Customs to be sold or displayed at the fairground.
- b) Any tax/duty for sold exhibits
- c) Loss of goods whilst on display at the venue

All business is transacted only in accordance with Standard Trading Conditions. A copy is available upon request.

## Section 4 Freight Handling

---

Use of APT Showfreight's services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the General Trading Conditions, terms, quotation and charges.

### **27) Remarks**

Above rates exclude: insurance coverage, any additional services not listed above, Customs inspection fee, overtime handling after working hours on normal working days (09:00 - 18:00 every Monday to Friday), storage due in seaport/airport, terminal or freight forwarder's warehouse and removal charges due to late receipt of negotiable shipping documents, container grounding / lifting & storage at show site, demurrage & detention, any duty / tax payable to the Chinese government and endorsement of relevant government departments, which will be charged at cost plus 10% reimbursement fee. The above charges are based on USD currency, the exchange rate will change based on actual bank exchange rate. This tariff does not include any VAT. If any payment is settled to our bank account in Shanghai, 6% of the total value will be charged.

For details of shipping instructions, please contact APT and TWI for the full version Official Shipping Manual.